Learning X

QUICK GUIDE

For Students

HANYANG UNIVERSITY | XINICS

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1. Login & Getting Started

1-1. Login
1-2. DashBoard

1-1 Login

① Connect to the new LMS and click [통합 로그인].

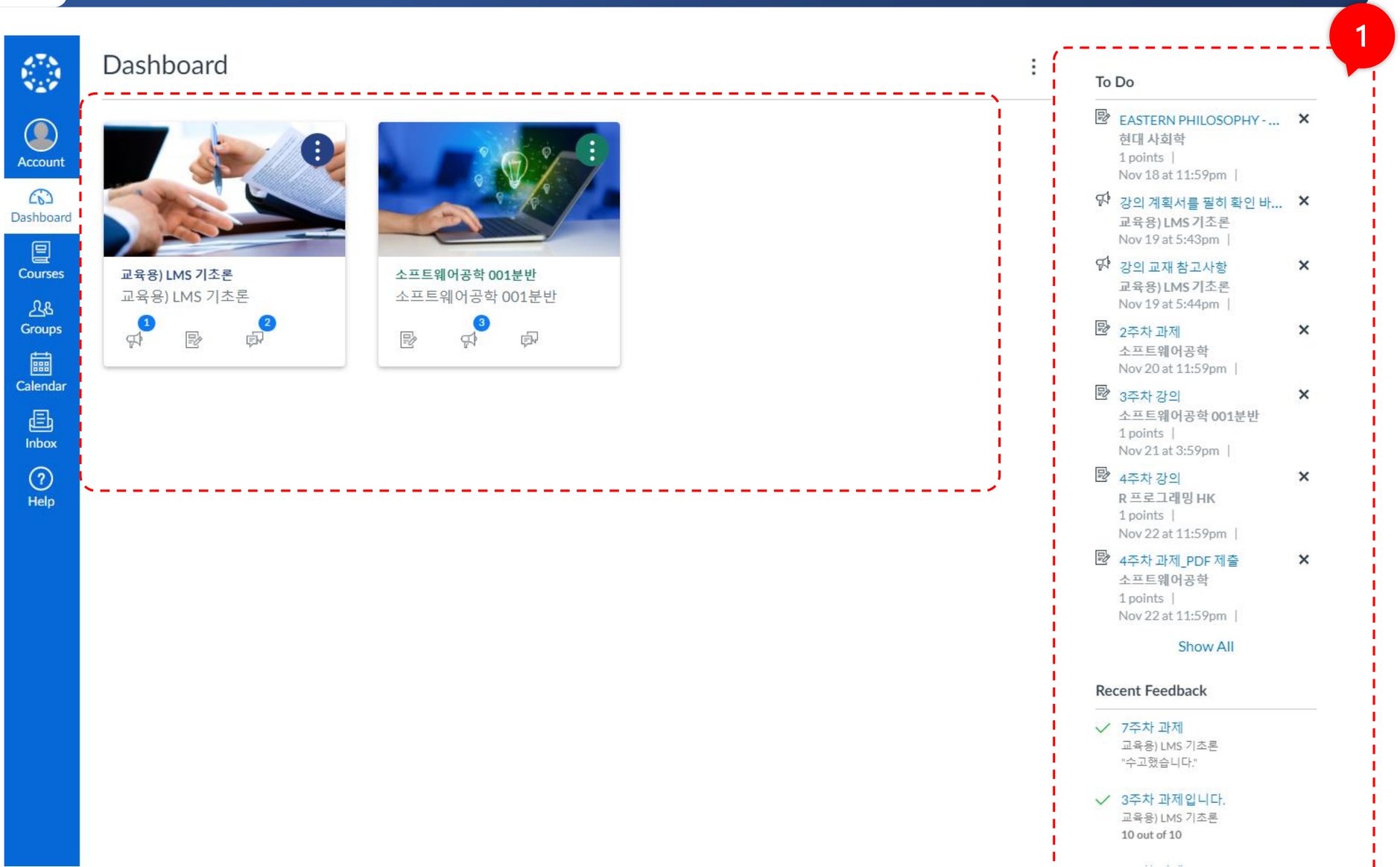
② Log in by entering your ID and password.

③ Click [LMS 바로가기] to navigate to the dash-board.

[Note]

The main screen and login screen may be changed later.

1-2 Dashboard



① The dashboard shows the courses I take by card. Press the subject card to enter the subject.

② To Do/Recent Feedback

- To Do: Shows all the things to do in the course.
- Recent Feedback: Displays the items that your subject professor has given you feedback.

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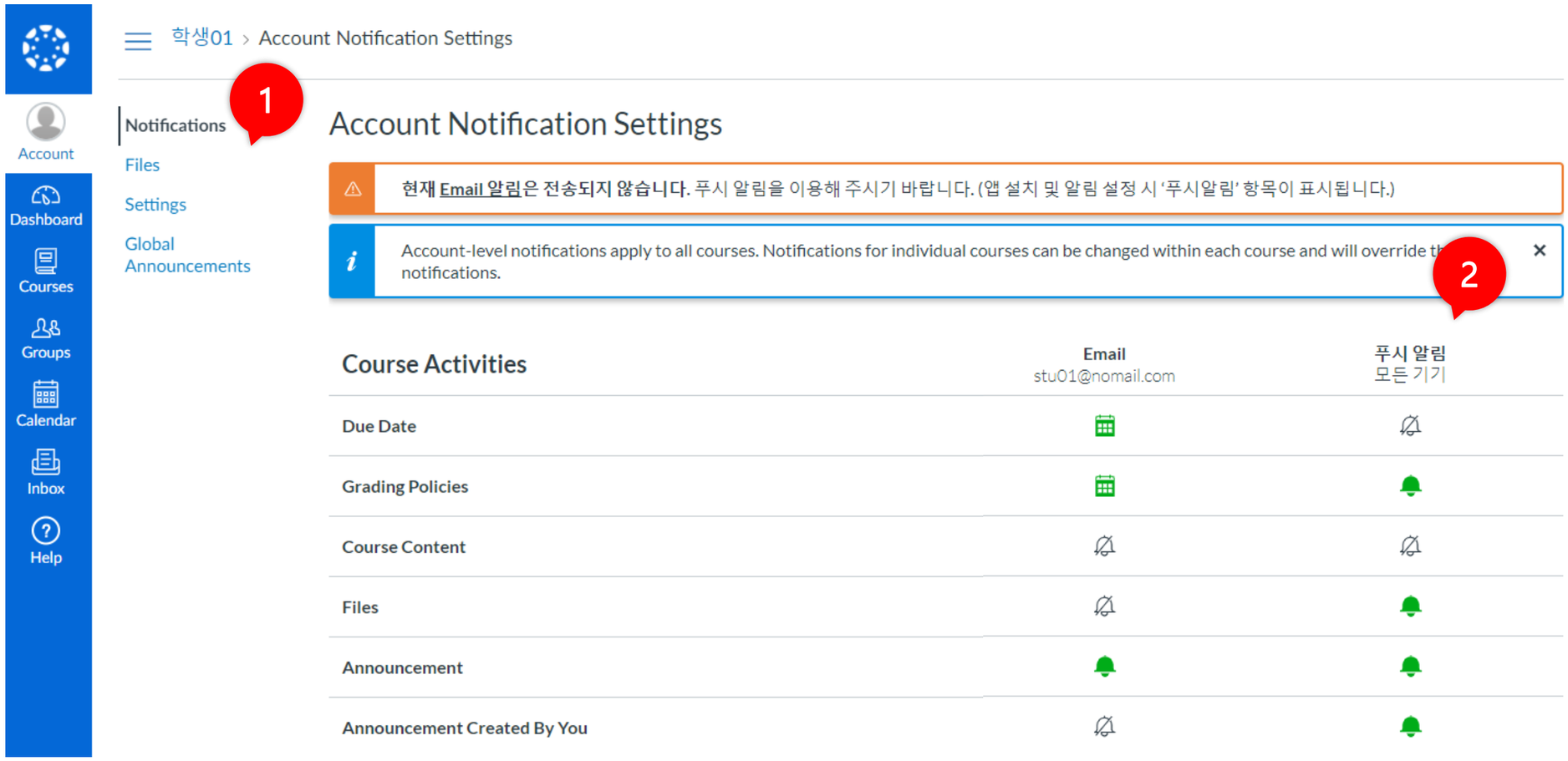
2. Main Menu

2-1. Account & Notification settings
2-2. Courses
2-3. Calender
2-4. Inbox

2-1 Account & Notification settings



[Note]

- E-mail notification is not used in Hanyang University LMS.
- Push notifications can be adjusted after installing the LMS app (student/professor).

① Account menu sub items
: In the Account menu, you can view / set the following items.

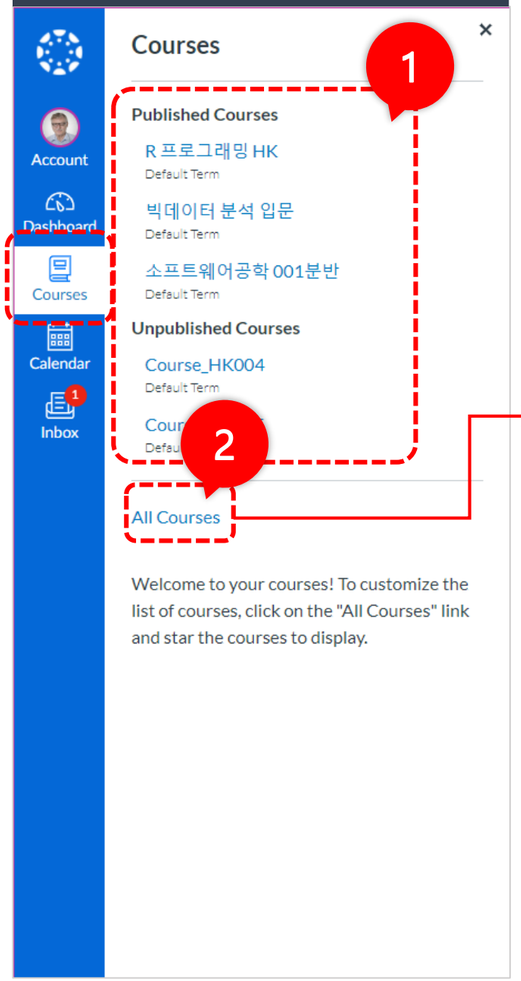
- Notifications: Set up email / mobile push notifications for various activities.
- File: You can check the whole file collection that you uploaded from the site. (Commons registration files and other materials that are directly attached)
- Settings: Set up your personal profile or registration service.
- Global Announcements: View the complete list of announcements that appear at the top of the dashboard.

② Notification settings

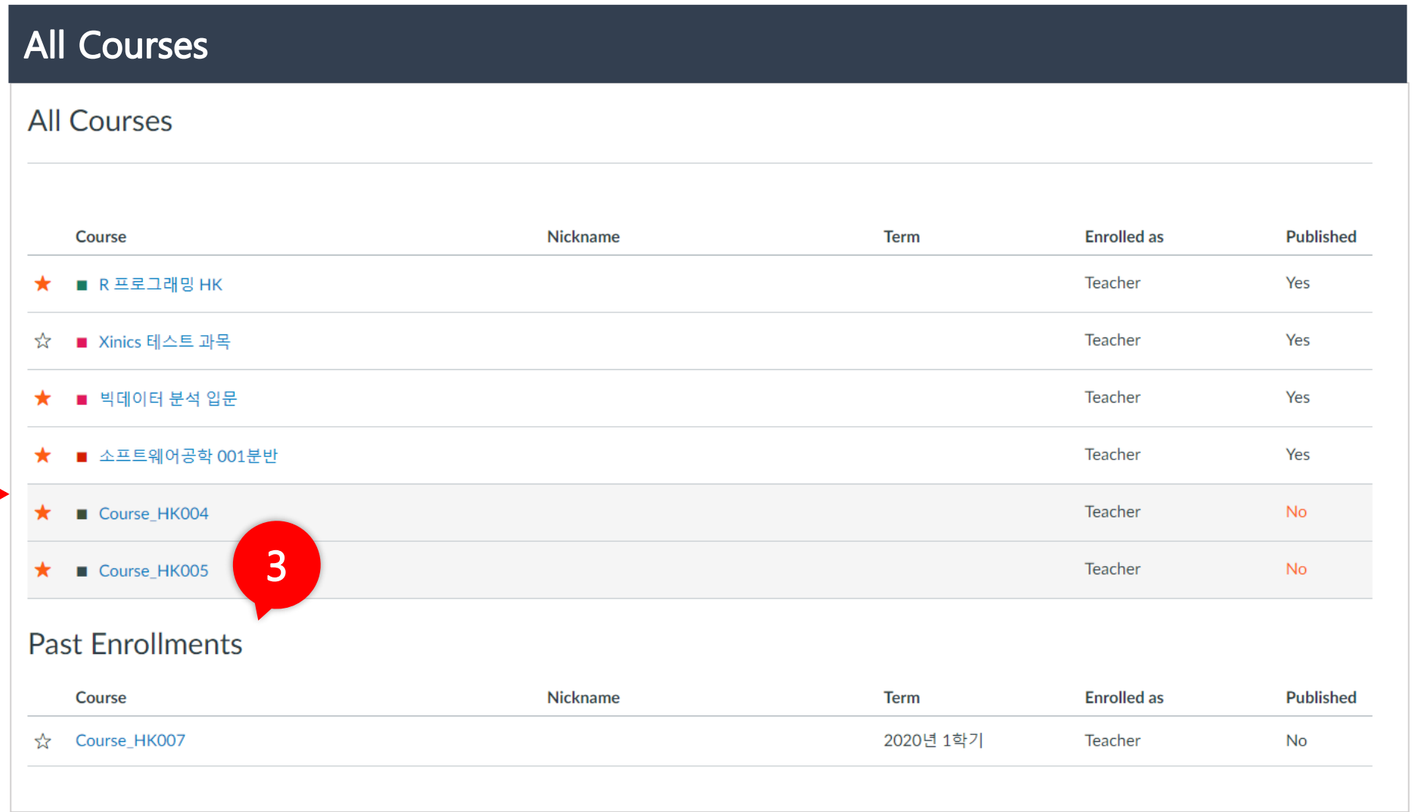
- In the Notification settings, you can fine-tune which items are received on an ongoing basis by email / push notifications for each activity.

2-2 Courses

Course Menu Favorites



All Courses



① Course bookmark

- When you select the Course menu, you can quickly display a list of frequently visited favorite courses.
- The favorite course is also displayed in the card view list on the dashboard.

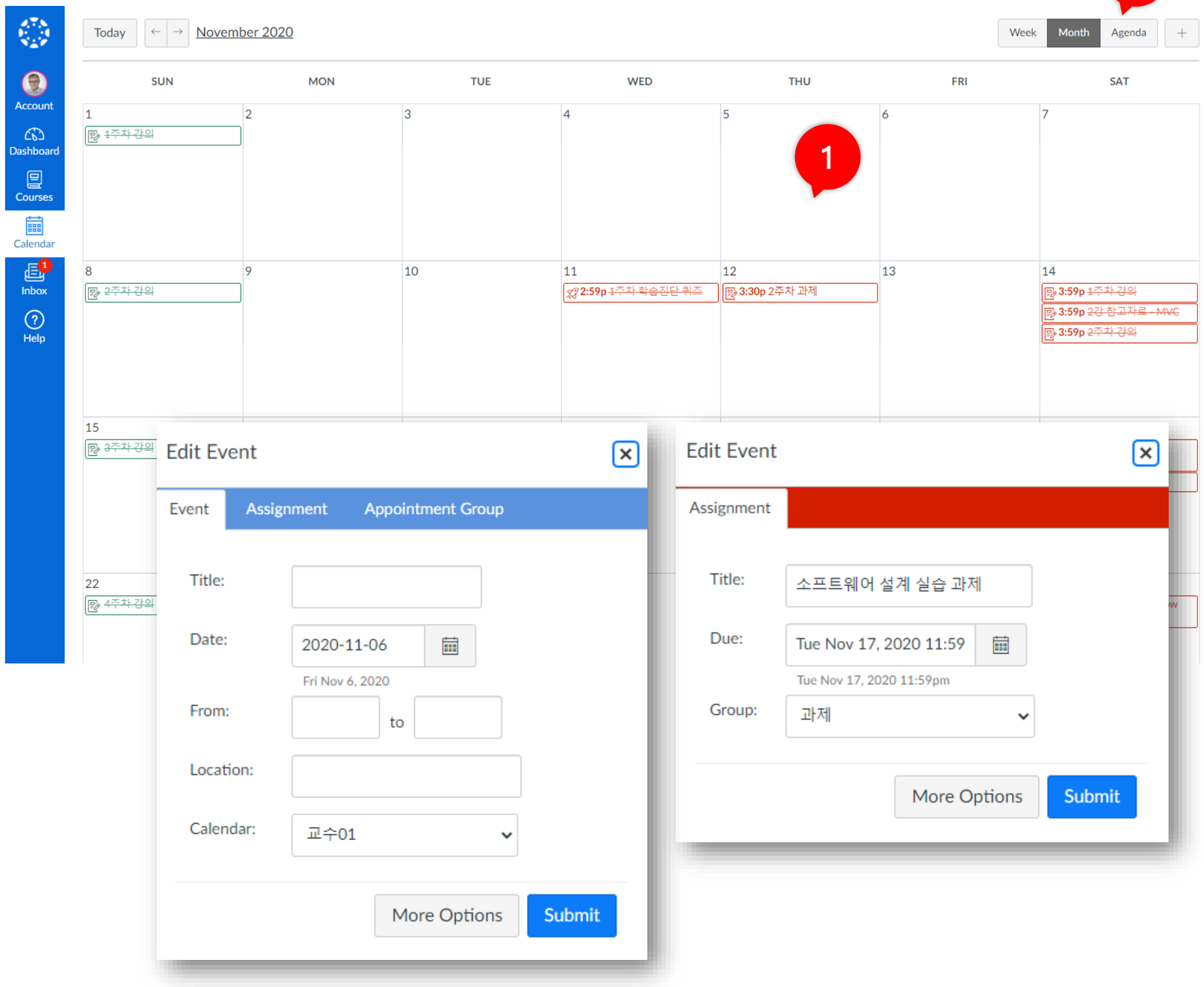
② View all courses

- If you select the 'All courses' menu, you will see a complete list of my courses. ★ You can set the star to appear in the course shortcuts and in the dashboard list.

③ Past Enrollments

- In the Past Enrollments menu, you can check all the courses you opened.

2-3 Calender

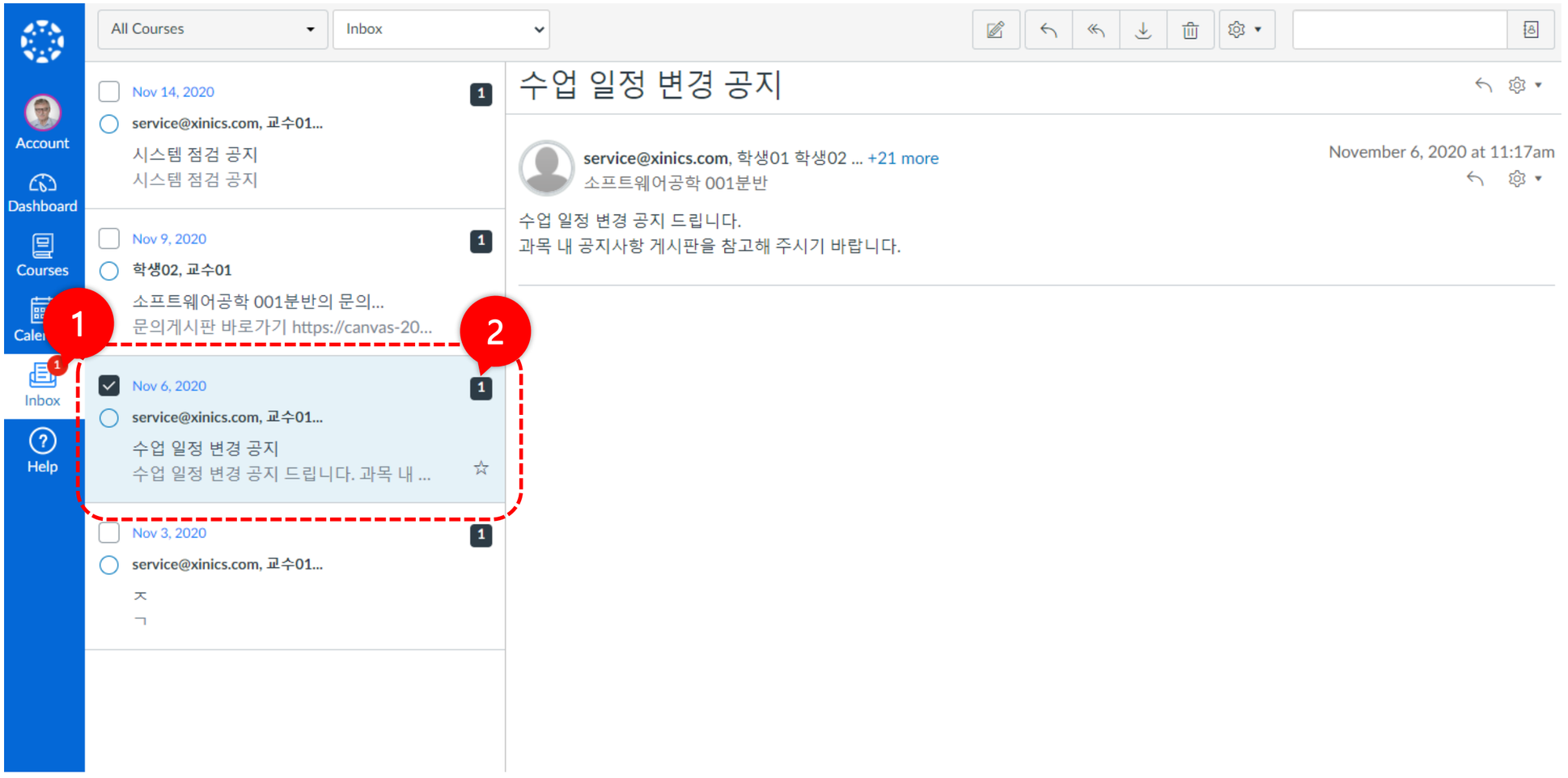


① You can check on the schedule for the set time periods for all courses.

② You can choose whether to display by Course or not.

③ You can check the schedule view status by selecting week / month / schedule list type.

2-4 Inbox



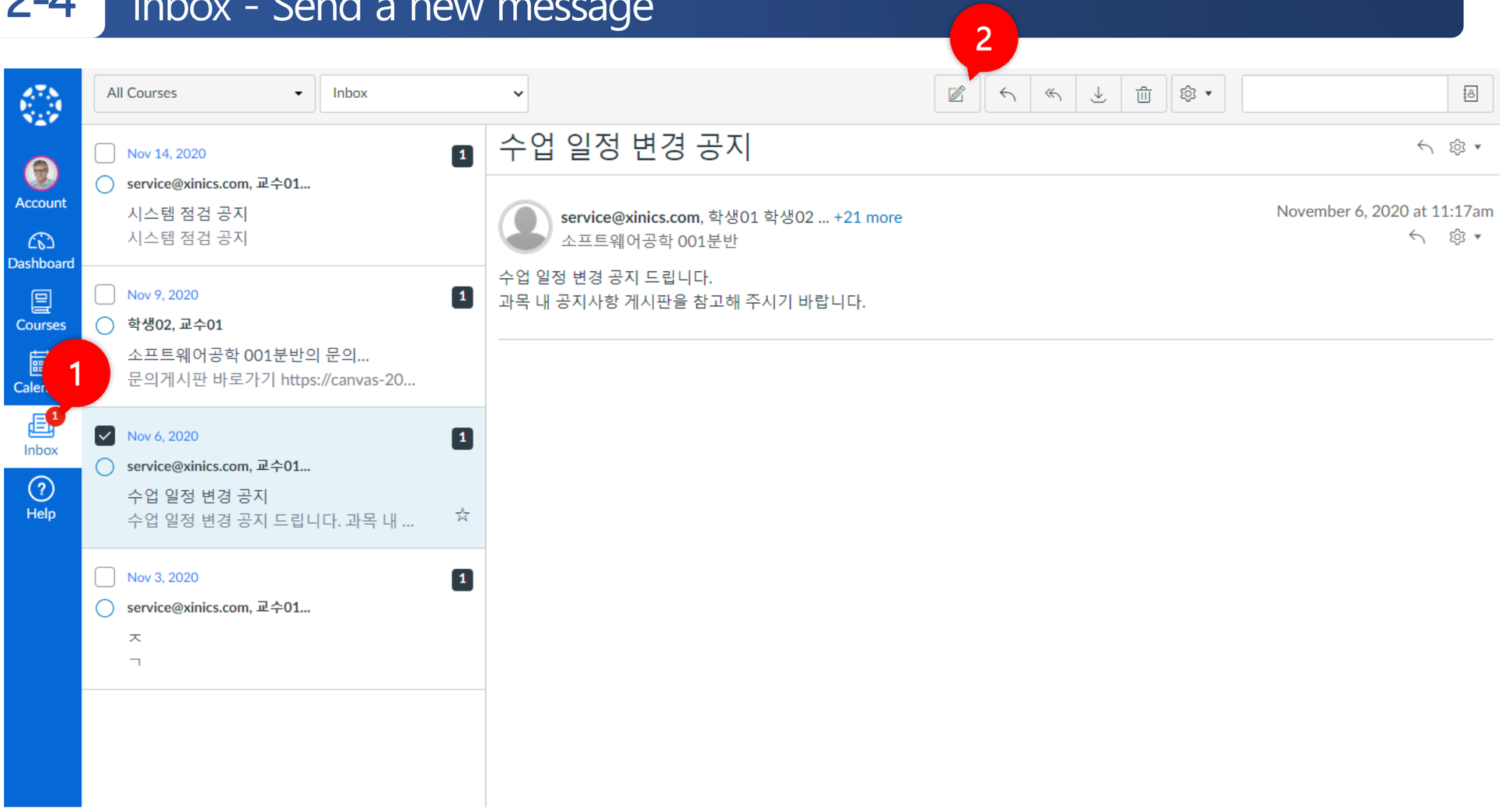
① Inbox

- Select the 'Inbox' menu on the global navigation menu to go to the Inbox.
- If there are new messages, a new message badge is displayed in the message box menu.

② Select message list and browse contents

- By selecting a message list, you can view the contents displayed on the right side and reply as needed.

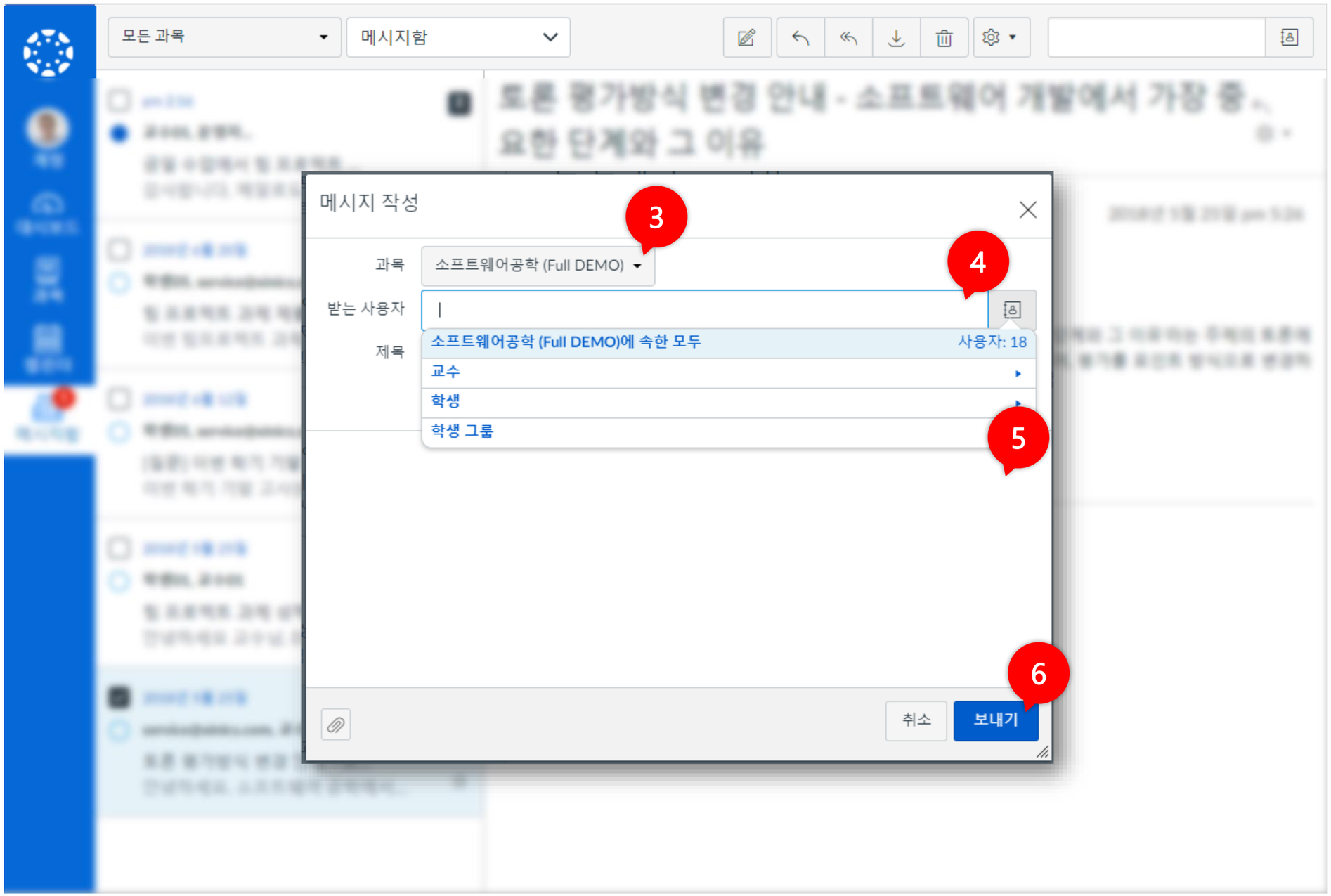
2-4 Inbox - Send a new message



① Select the 'Inbox' menu on the global navigation menu to go to the Inbox.

② Click the Send a new message icon.

2-4 Inbox - Send a new message



① Select a subject.

② Specifies the recipient.

- Subject Specify all users as recipients or by professor/student/learning group.

③ Type a message.

④ Send

- After setting up the message recipient, enter a subject/content to 'send'.

[Tip] How do I select only specific recipients?
To select only specific recipients and designate them as recipients, press and hold the Ctrl key while selecting multiple students.

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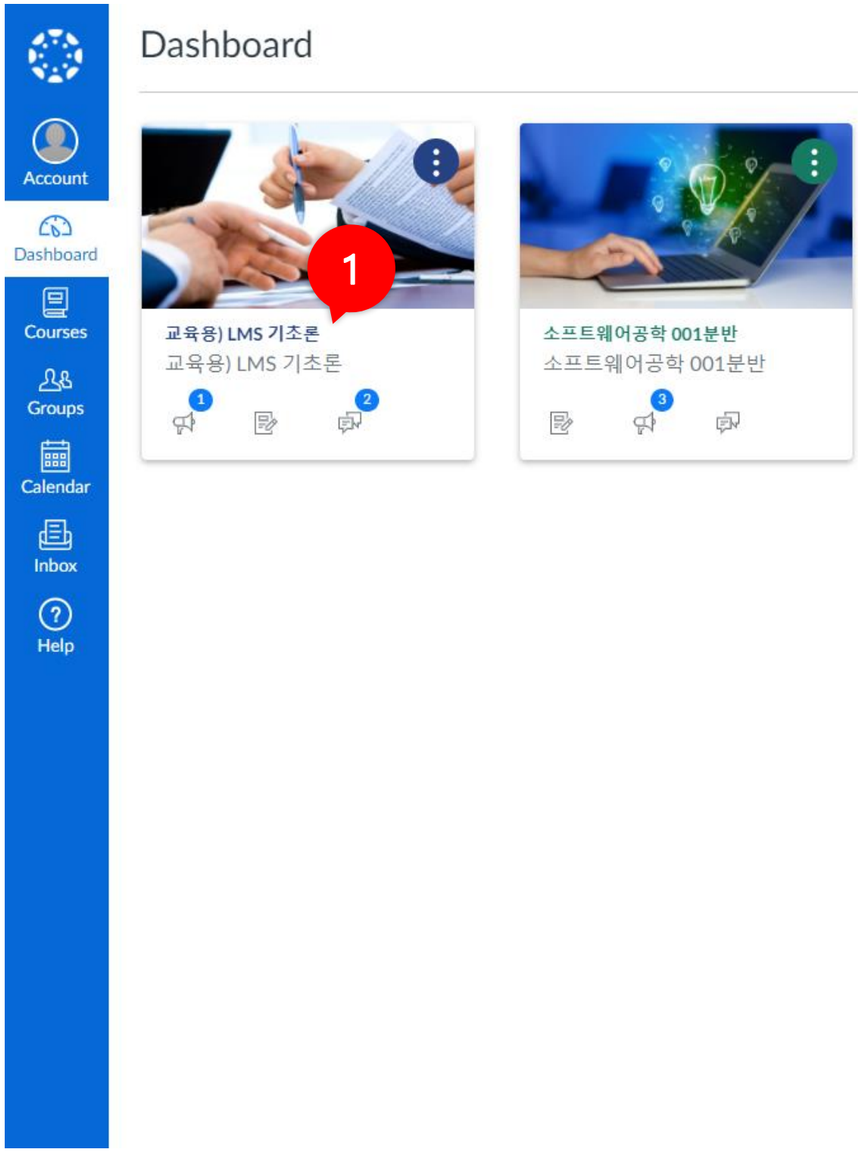
3. Course menu settings

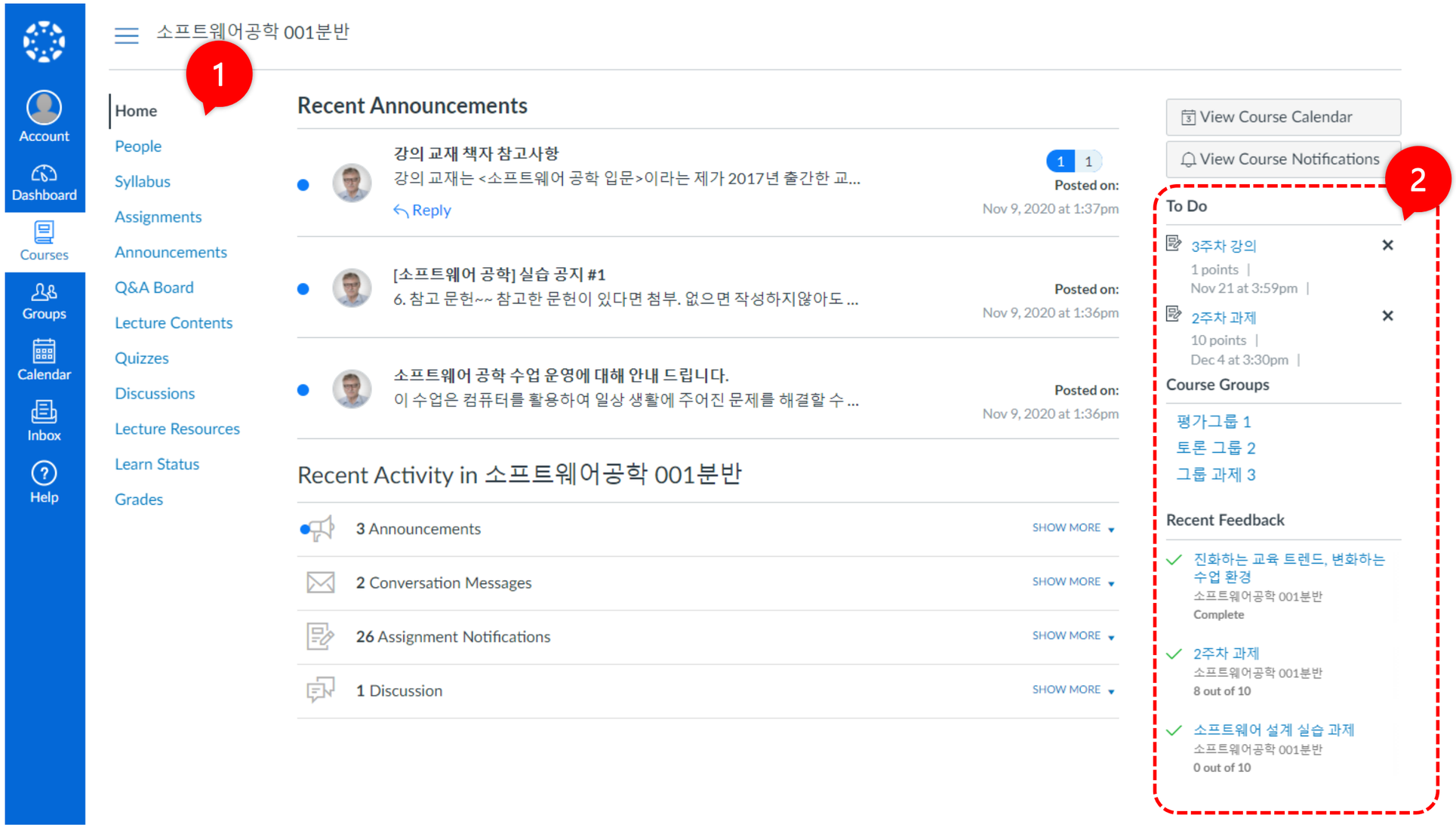
3-1. Dashboard
3-2. Subject Home and Main Configuration Menu

3-1 Dashboard

① The dashboard shows the courses I take by card. Press the subject card to enter the subject.



3-2 Subject Home and Main Configuration Menu



① Menu in Course

- When you enter a course, the course menu will be displayed on the left.

② 과목 그룹/ 할일

- To Do
- Course Group: If a team project group within the subject is created, it is displayed.
- Recent Feedback: If a recent assessment or feedback comment has been created for the submitted task, display its history.

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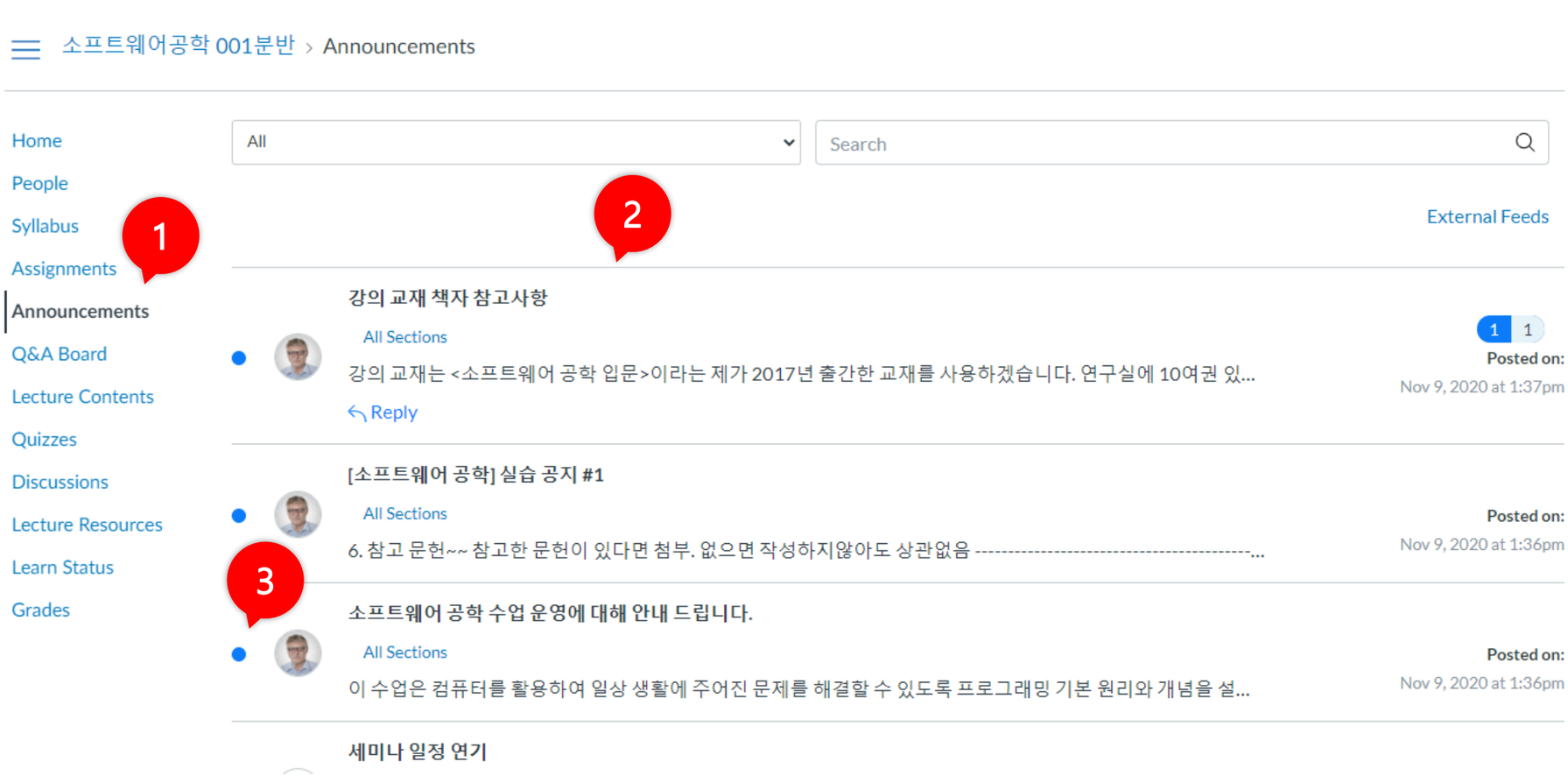
4. Announcements/Lecture Resources/ Q&A board

4-1. Announcements
4-2. Lecture Resources
4-3. Q&A board

4-1 Announcements



① Announcements

- Check the announcement.
- You can also check the new notices in the Course Home or Dashboard and go straight to the posts.

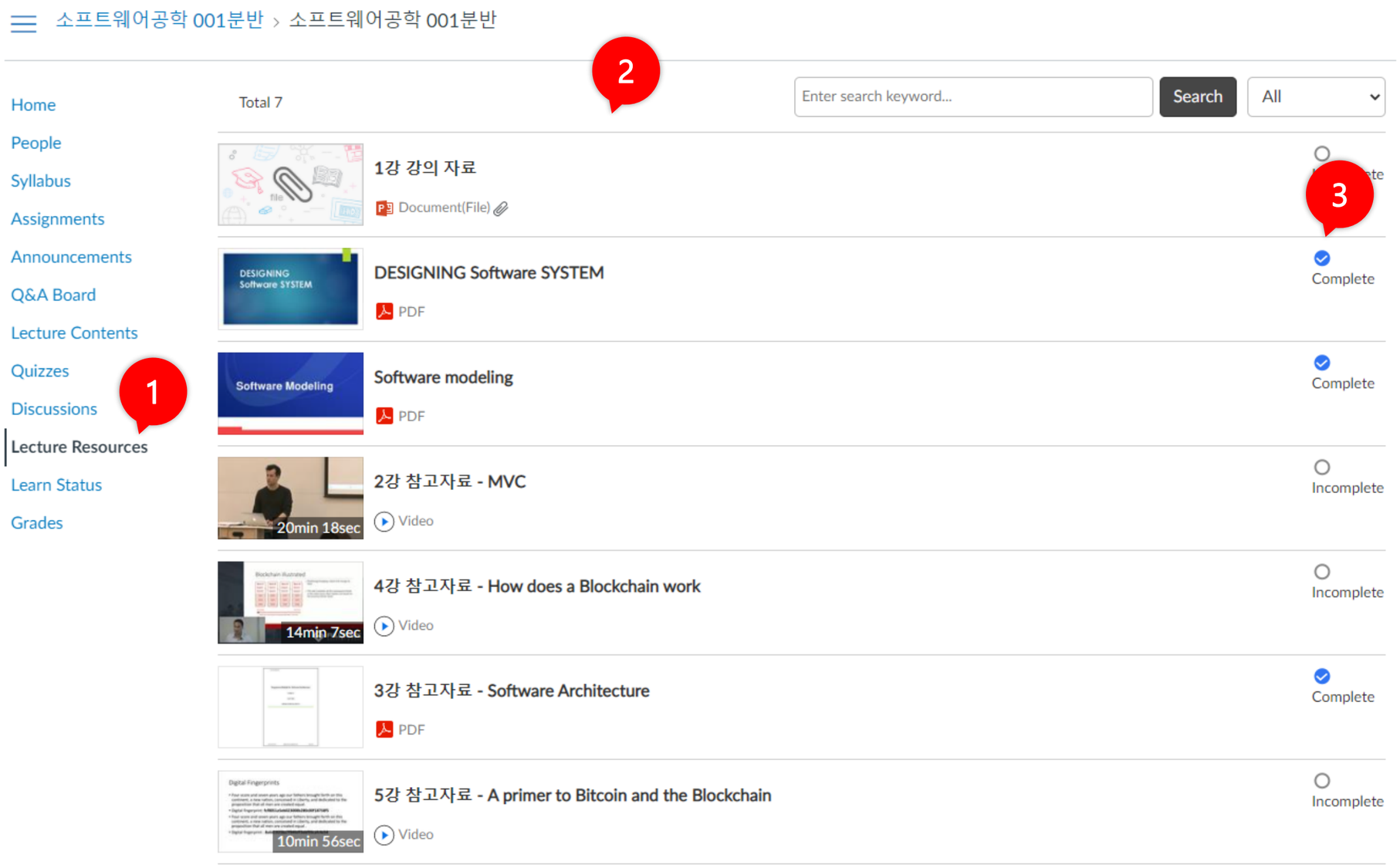
② View Posts

- Click the announcement title to view the announcement details.

③ Unread posts

- Unread marks appear on the left side of the post title.

4-2 Lecture Resources



① Lecture Resources

- View or download course materials.

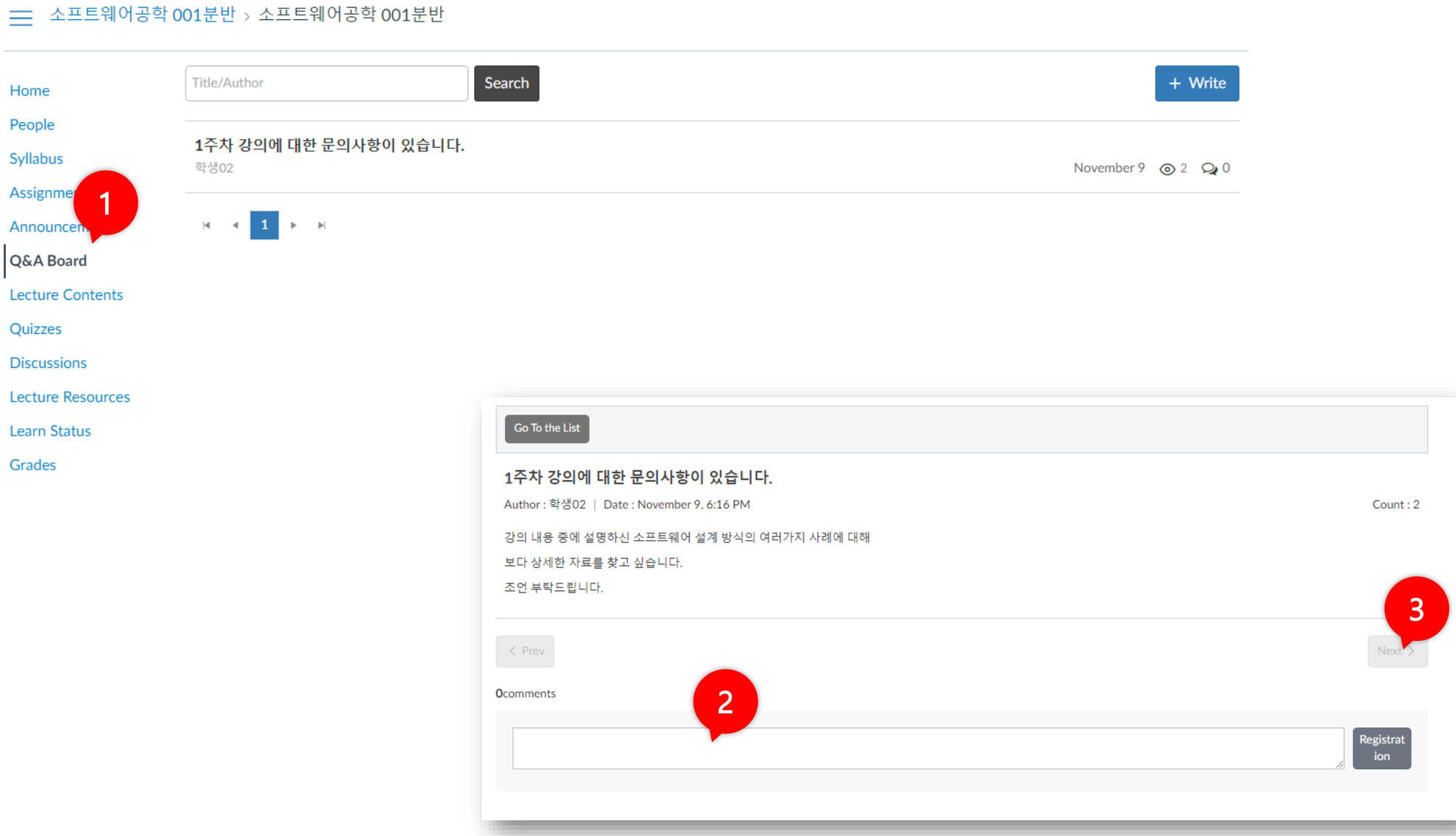
② View Resources

- Click the thumbnail or title of each course material to go to the Details view.
- The class materials are displayed in the Viewer, Download, or Link, depending on the type.

③ Show Completion Status

- When you download or view the class room post, it is marked as complete and can be distinguished from any material you have not yet read.

4-3 Q&A board



① Write a post

- You can create posts in the Q&A board menu. (Students can also write posts)

② Write comment

- You can create a comment for each post.

③ Go to post view

- You can browse the post by moving to previous / next button continuously.

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5. Learning Lecture Contents

5-1. Lecture Contents
5-2. View lecture videos and check attendance
5-3. To learn PDF
5-4. To learn Social Media(Youtube)
5-5. To learn File
5-6. To learn WebLink
5-7. Submit Assignment– a file upload
5-8. Submit Assignment– a text entry box
5-9. Submit Assignment– Offline Submission
5-10. Check Submission Results
5-11. Take the quiz
5-12. participation in a discussion
5-13. [Note] Progress check and completion status display for each learning material type

5-1 Lecture Contents

① Learning Lecture Contents

- Learn by weekly Learning.

② Check learning status

01 All applicable lessons have been completed.

01 Some of these lessons have been completed.

01 None of these lessons have been completed yet.

③ Week currently in progress

- Only the week that is in progress will unfold (you can move to another week lot or view the whole area).

④ Information by Learning Element

- The icons, titles, and information for each learning element type are displayed. (Click on the title to go to the Learning page.)

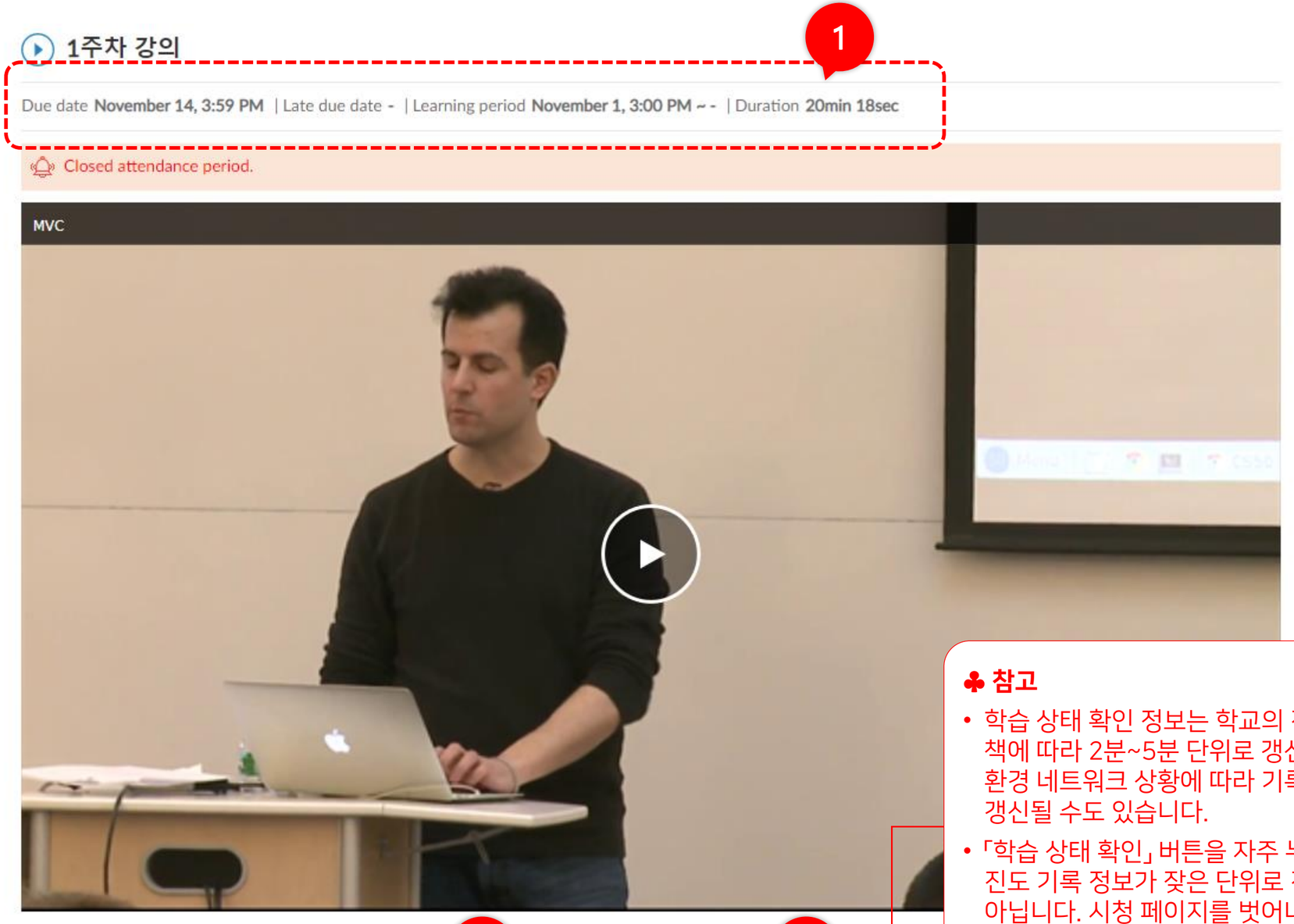
⑤ attendance status

- In the video, the attendance status for items subject to attendance is displayed.

⑥ Study completion status

- Shows the number of completed courses, including learning and submitting assignments, including non-attendance items.

5-2 View lecture videos and check attendance



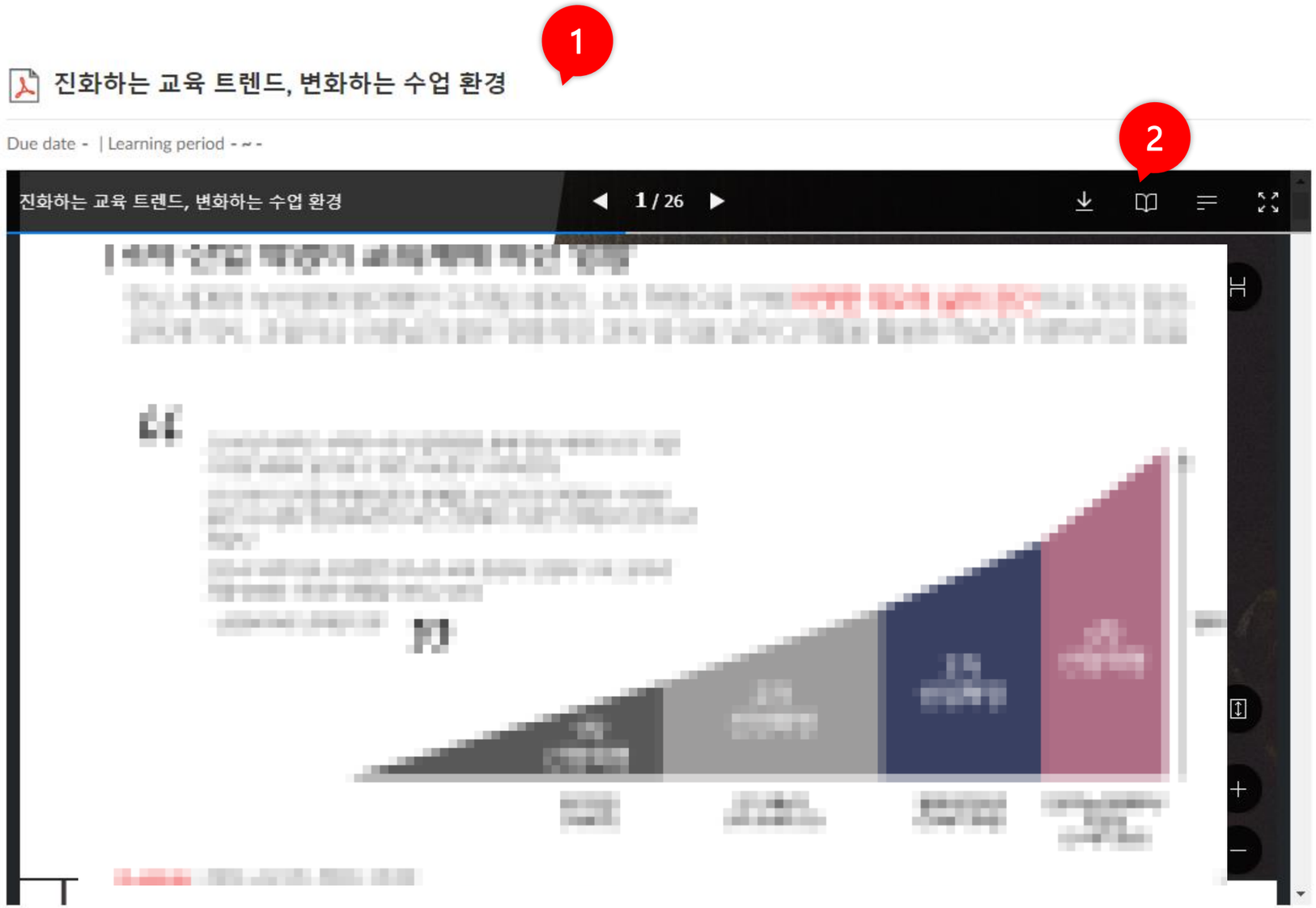
① Check the duration and basic information of the course video attendance

② Update progress check history and learning status information to confirm
- Click the 'Refresh Learn Status' button below the image to update the progress record.

③ check attendance status
- Video items that are eligible for attendance will be marked with additional 'Outgoing Status'.
- Attendance: **Attendance** will be displayed when viewing is completed within the attendance period.
- Percept: If you have watched it during the perception period, you will be late. (If the professor has not set a perception period, he will be treated as ' absent' immediately after the attendance period.)
- Absent: If the attendance/delay acknowledgement deadline is not within the learning acceptance rate, the status will automatically be **Absent** after that period.
- Incomplete: Uncompleted results that have not yet passed the deadline will be marked as **Incomplete.**

♣ 참고
- 학습 상태 확인 정보는 학교의 진도 기록 정책에 따라 2분~5분 단위로 갱신됩니다. 학습 환경 네트워크 상황에 따라 기록이 다소 늦게 갱신될 수도 있습니다.
- 「학습 상태 확인」 버튼을 자주 누른다고 해서 진도 기록 정보가 잦은 단위로 전송되는 것은 아닙니다. 시청 페이지를 벗어나거나 새로고침하지 않더라도 학습 진행 및 완료 상태를 손쉽게 확인하기 위한 용도입니다.

5-3 To learn PDF



① To learn PDF

- The PDF Document Viewer allows you to access your material directly within the page.

② If necessary, you can click the Download button at the top of the viewer to download the asset.

5-4 To learn Social Media(Youtube)

내 안의 가능성을 끌어내는 메타인지의 비밀 | 리사 손 컬럼비아대학교 바너드칼리지 심리학과 교수 | 자기계발 학습 자신감 | 세바시 1224회

1

Due date - | Learning period - ~ -

Learn Status: Complete Refresh Learn Status

① To learn Social Media

- You can view/view learning materials of various social media types, such as YouTube and TED, right on the page.
- Social media shows learning as complete without having to watch it to the en.
- Unlike other materials, videos cannot be downloaded.

5-5 To learn File

① To learn File

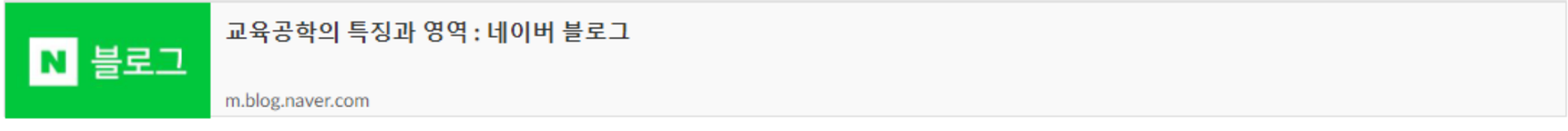
- Learning materials for the file type are provided as download links. You can download it by clicking on the title of the material.

5-6 To learn WebLink

1페이지

교육공학의 특징과 영역 : 네이버 블로그

Due date - | Learning period - ~ -



Learn Status: Complete Refresh Learn Status

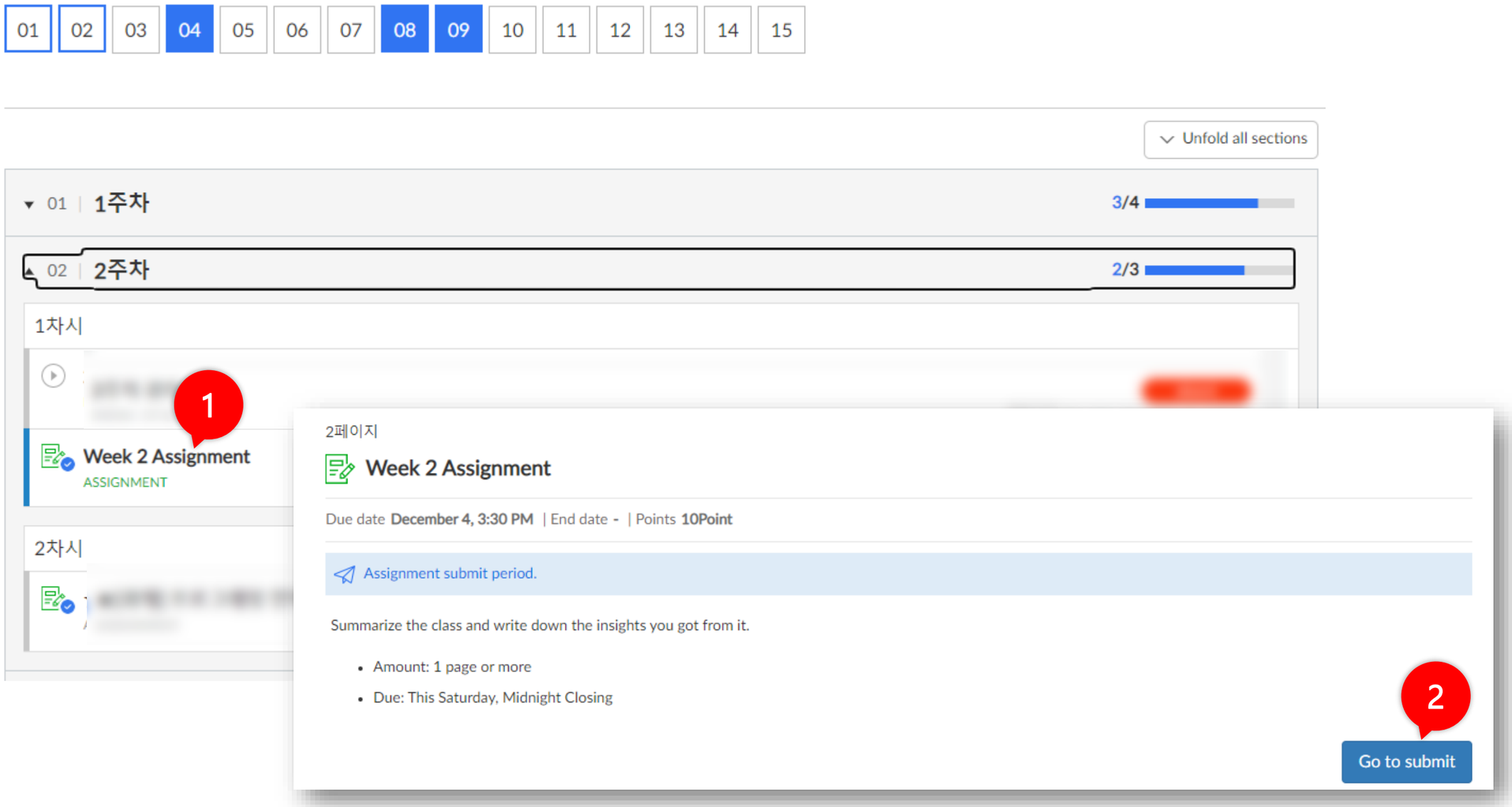
① To learn Web link

- Learn materials provided as link types by clicking on them to go to a web page or site to learn.

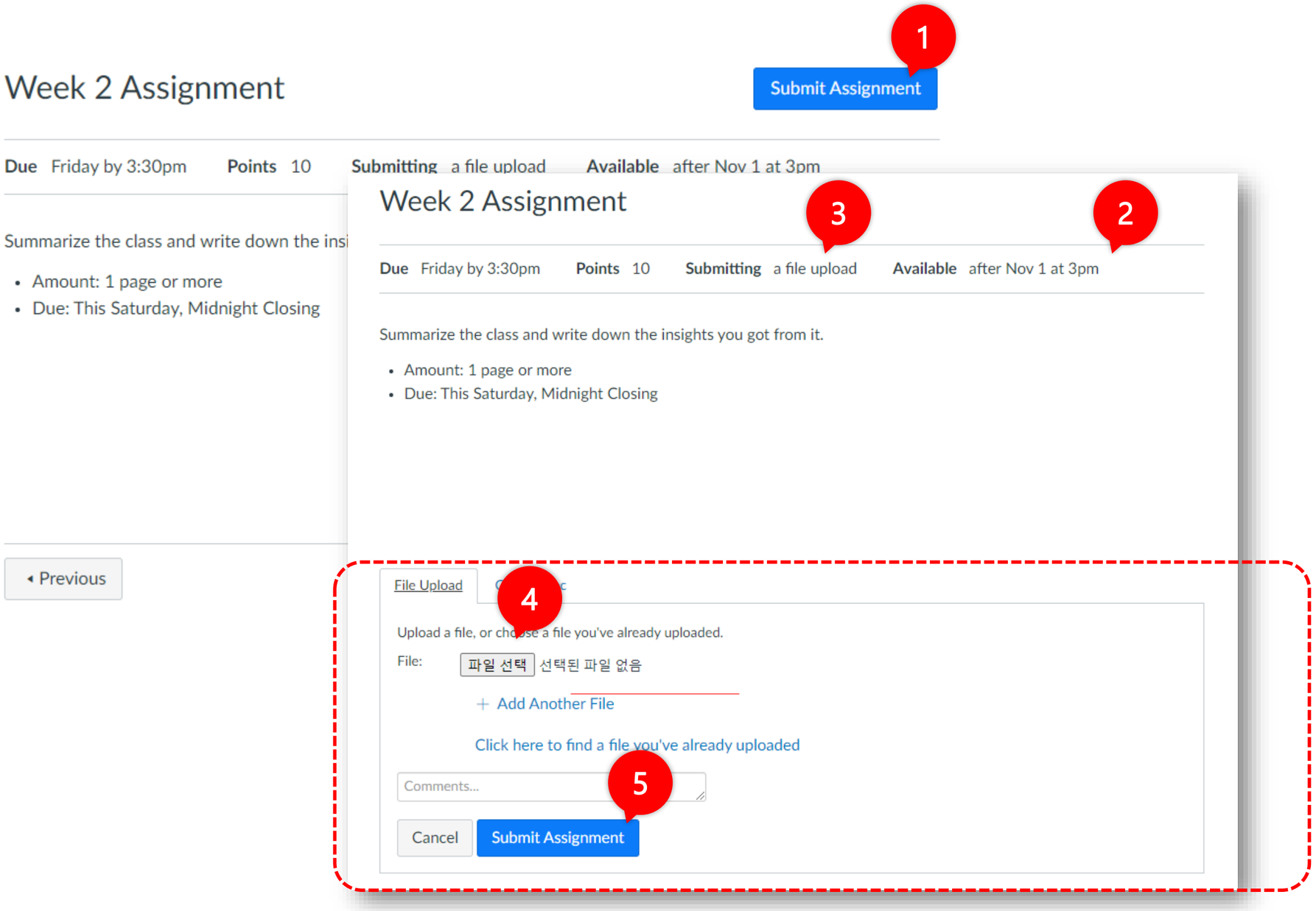
5-7 Submit Assignment– a file upload

① From the [Lecture Contents] menu, click the list of assignment you want to submit.

② Click the [Go to submit].



5-7 Submit Assignment– a file upload



① **Submit Assignment**

- When you click [Submit Assignment], the file attachment area appears at the bottom.

② **To check your assignment submission requirements and descriptions**

- View basic requirements and descriptions at the top of the task page, including submission deadline, reading period, scoring, submission type, etc.

③ **Confirm Submission Type**

- If the task submission type is marked ‘a file upload', you upload and submit the file.

④ **Select File**

- Click [파일 선택] to attach a file to submit.

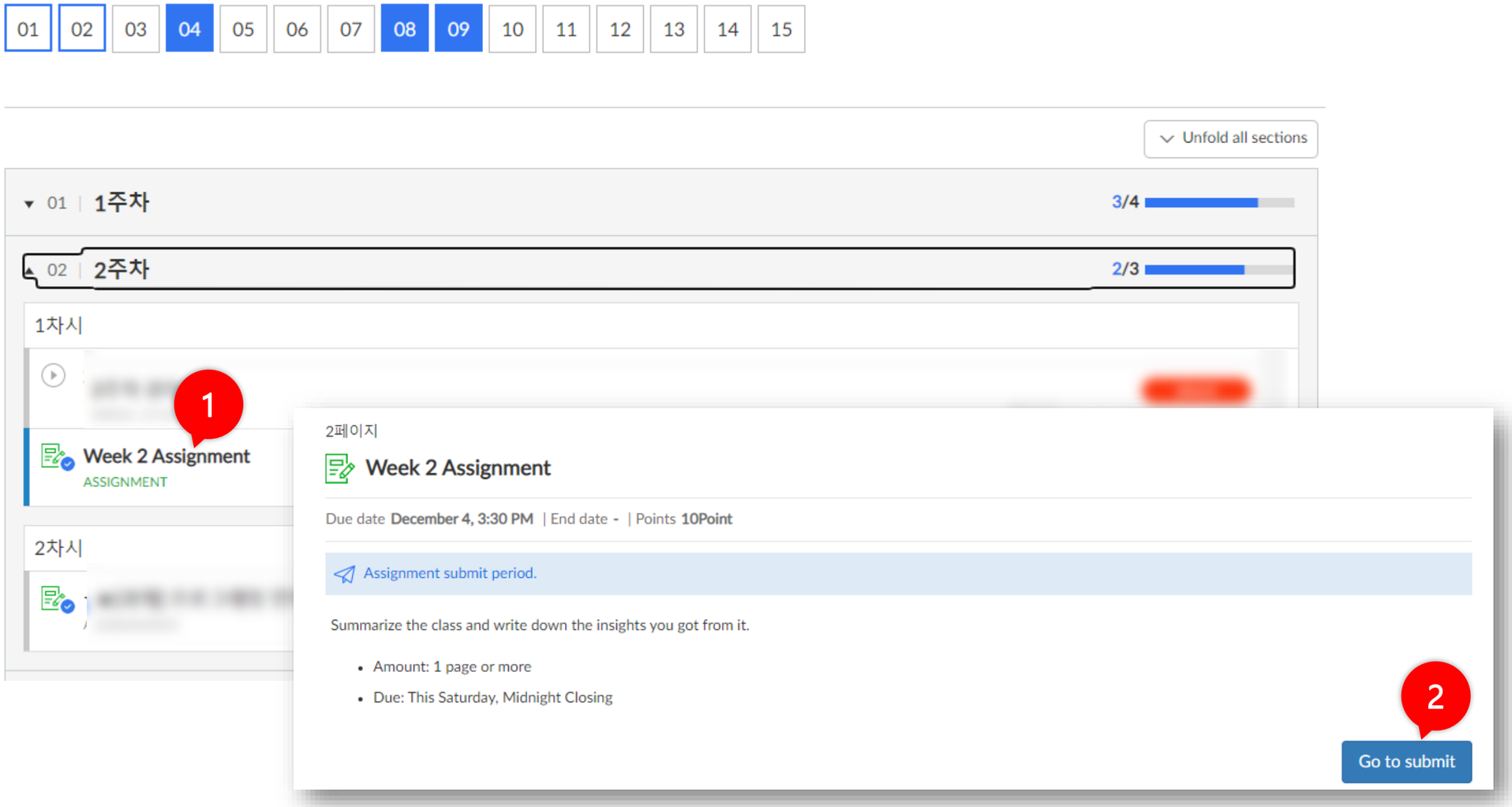
⑤ **Submit Assignment**

- Click the [Submit Assignment] button to complete the submission.

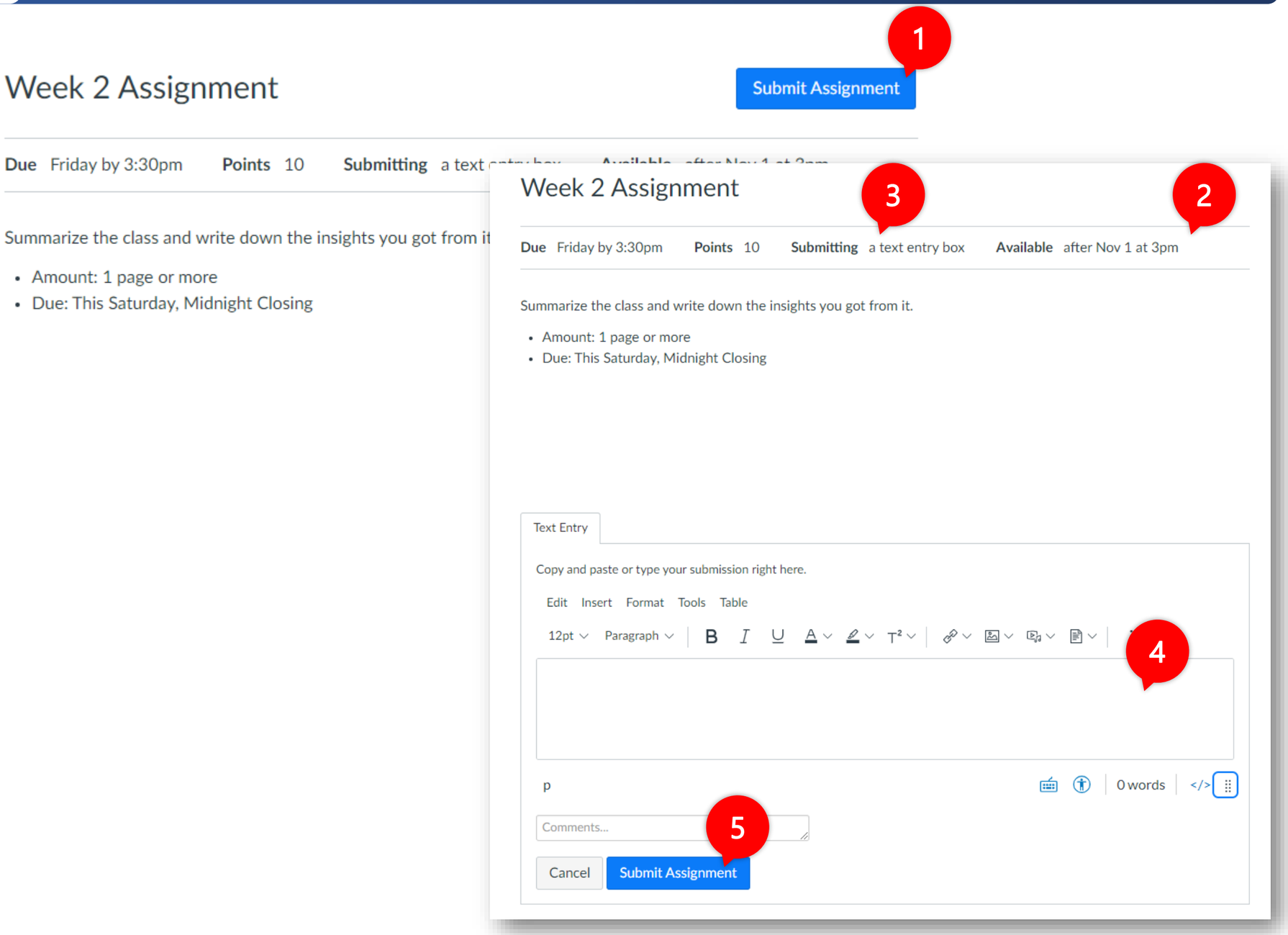
5-8 Submit Assignment– a text entry box

① From the [Lecture Contents] menu, click the list of assignment you want to submit.

② Click the [Go to submit].



5-8 Submit Assignment– a text entry box



① **Submit Assignment**

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② **To check your assignment submission requirements and descriptions**

- View basic requirements and descriptions at the top of the task page, including submission deadline, reading period, scoring, submission type, etc.

③ **Confirm Submission Type**

- If the task submission type is marked 'a text entry box', you upload and submit the file.

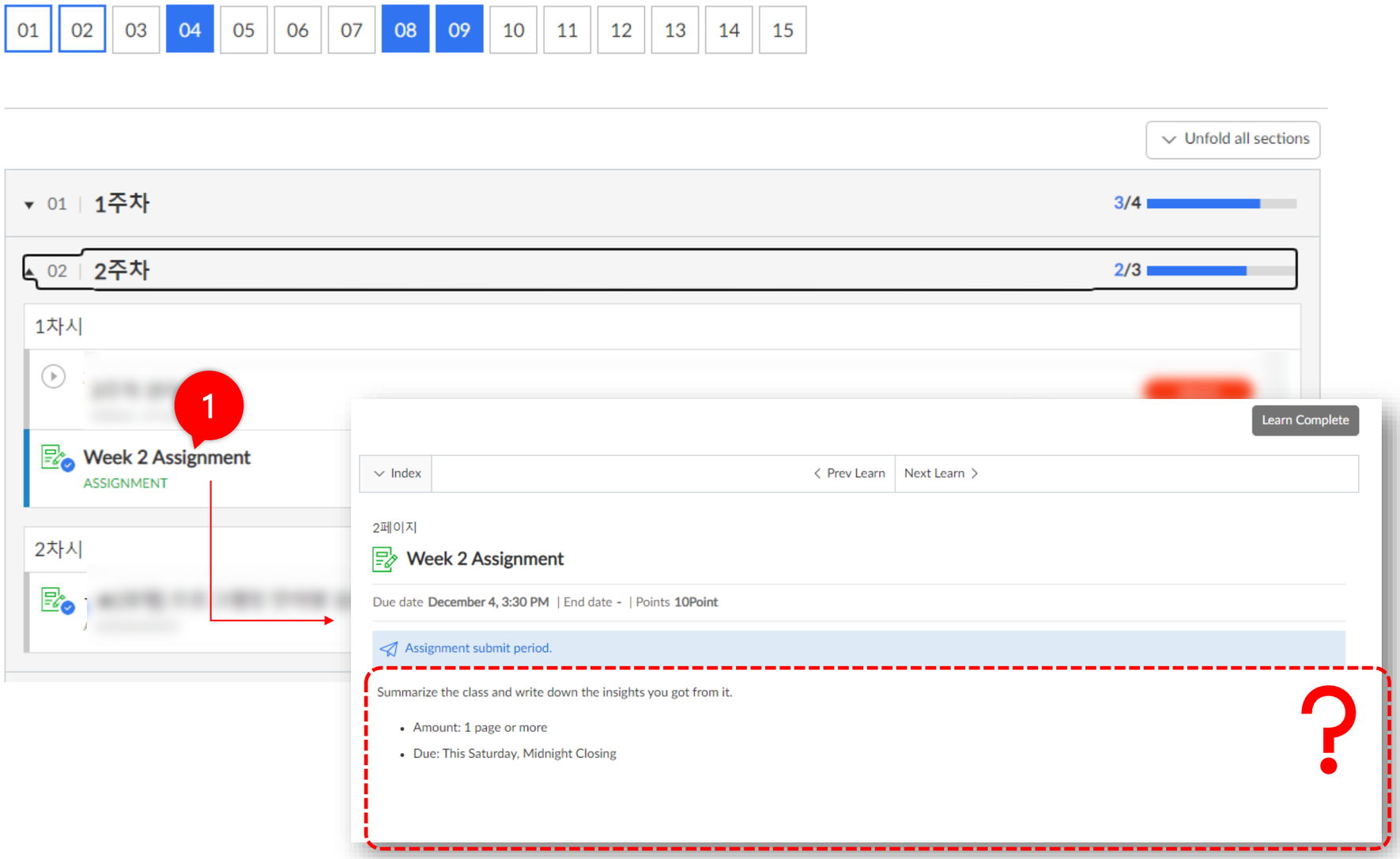
④ **Enter the Assignment**

- Type the assignment yourself.

⑤ **Submit Assignment**

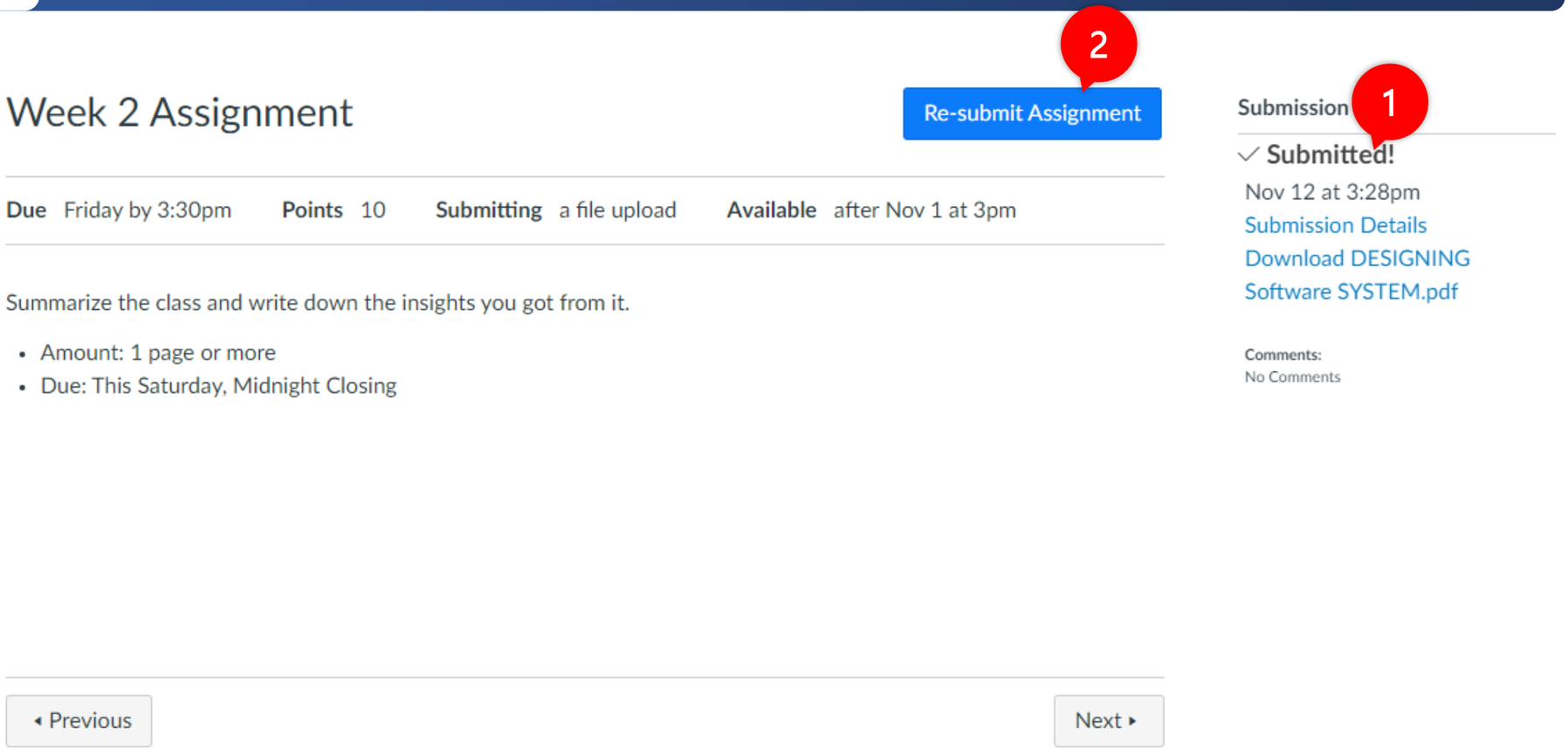
- Click the [Submit Assignment] button to complete the submission.

5-9 Submit Assignment– Offline Submission



- You may have accessed the task page to submit your task, but you may not see the Go To [Submit Assignment] button.
- This is because the professor has set the assignment submission method to offline submission. In other words, the fact that the assignment should be submitted is indicated through LMS, but the actual submission should be made in a different way, such as in the department office, in the professor's lab, or in a separate email.
- Therefore, if you do not see the Submit Task button, please check the submission method separately or contact the LMS department.

5-10 Check Submission Results



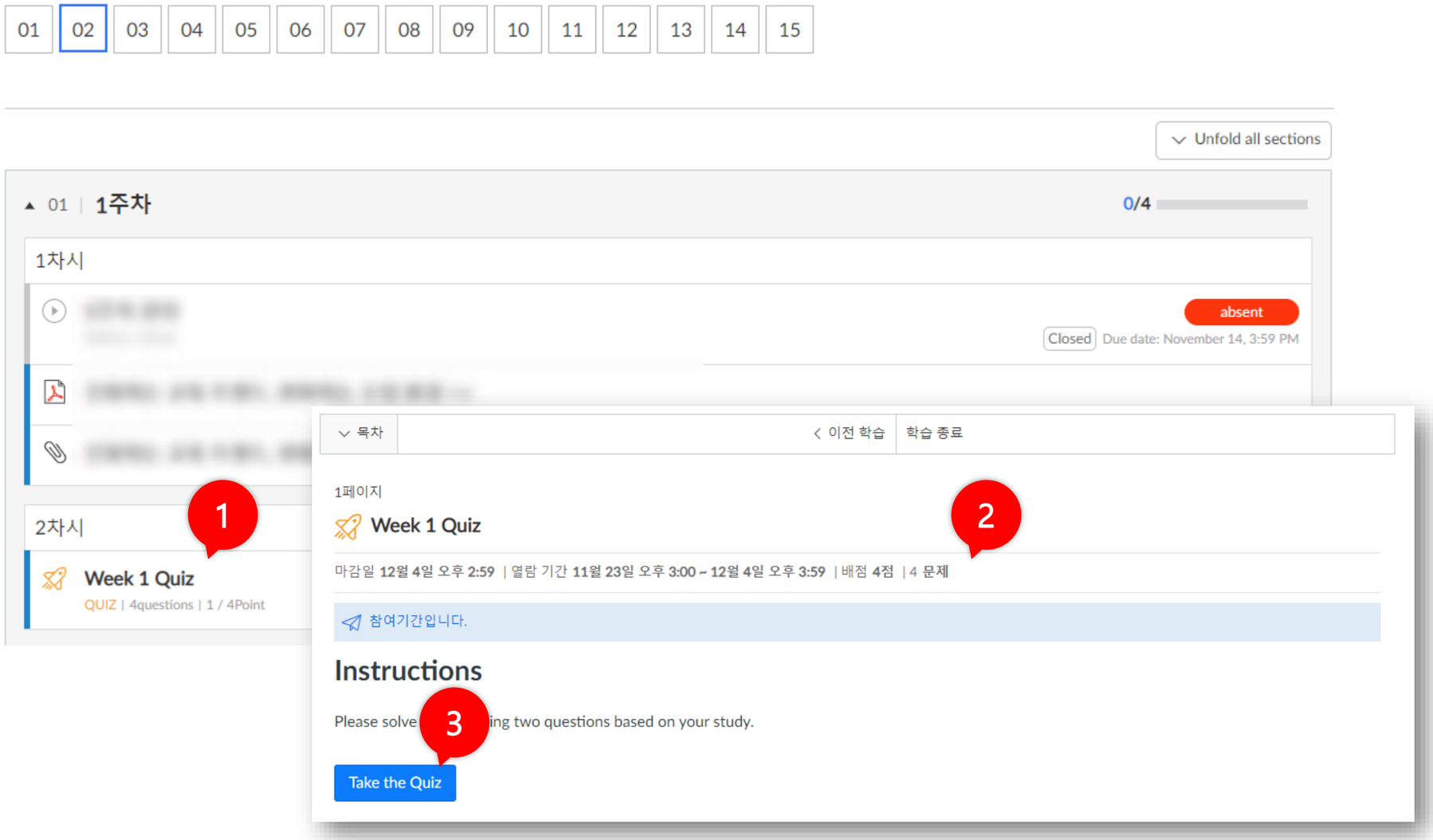
① Check Submission Results

- When you submit a task, information about the submission will be displayed on the right side of the screen.

② If the task has been re-submitted by the professor, the Re-submit Task button can be used to resubmit the revised task.

[Note]
If you resubmit your assignment, you will be able to access only the most recent submission. However, the professor can view all submissions, including previous submissions.

5-11 Take the quiz



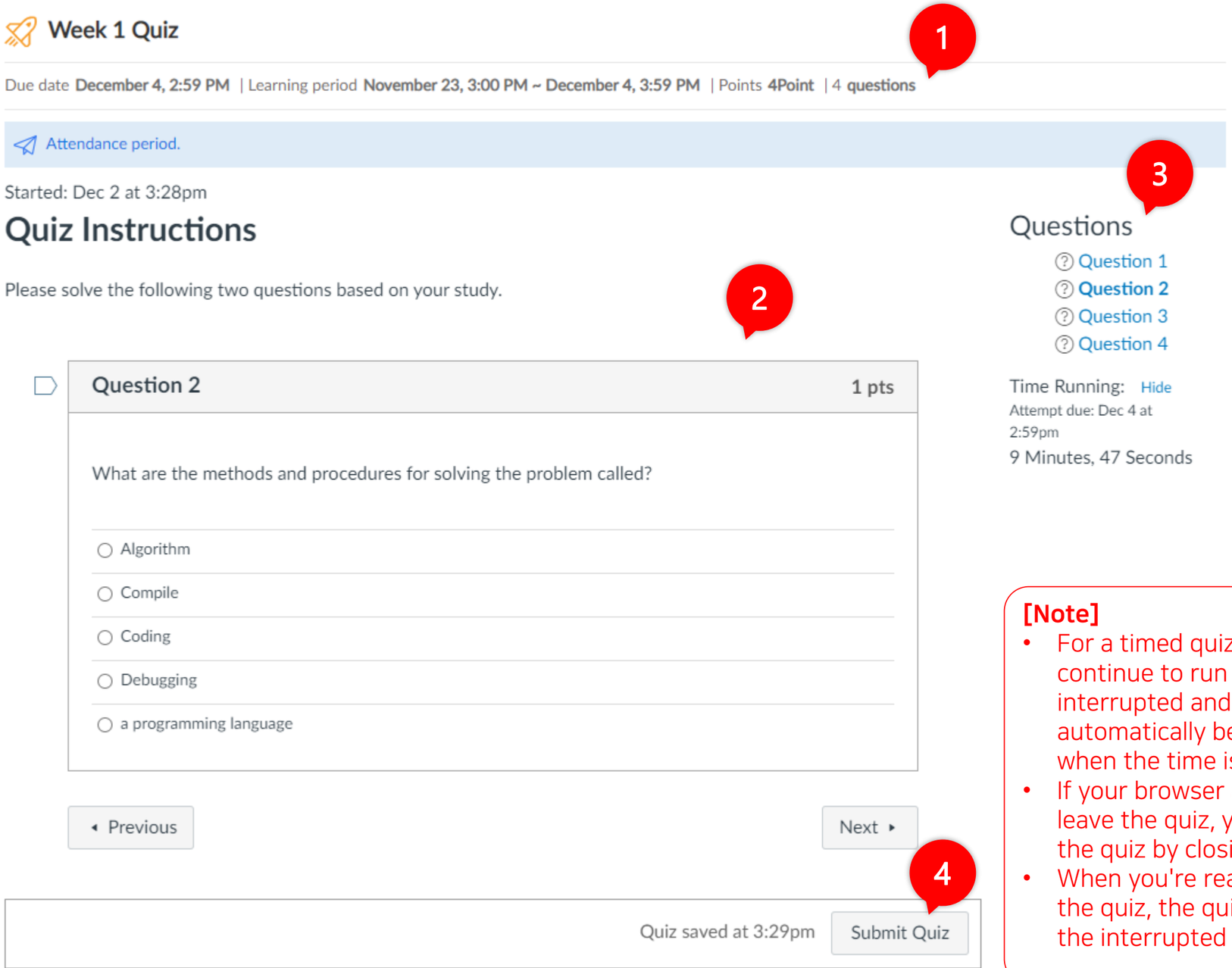
① From the Lecture Contents menu, click the list of quizzes you want to take.

② Click a [Take the quiz].

③ To check the requirements and explanations of the quiz and participate in the quiz

- Review the basic requirements and descriptions, including the deadline for submitting quizzes, duration of reading, points, and number of questions, and select the 'Take the Quiz' button to begin the solving.

5-11 Take the quiz



[Note]

- For a timed quiz, the timer will continue to run even if it is interrupted and the quiz will automatically be submitted when the time is up.
- If your browser allows you to leave the quiz, you can pause the quiz by closing the quiz page.
- When you're ready to restart the quiz, the quiz starts again in the interrupted position.

① To check the requirements and explanations of the quiz

② Solving quiz questions

- By default, the quiz displays all questions on one page.
- Depending on your settings, you will see one problem each or all problems at once.

③ Check the state and elapsed time of the pool

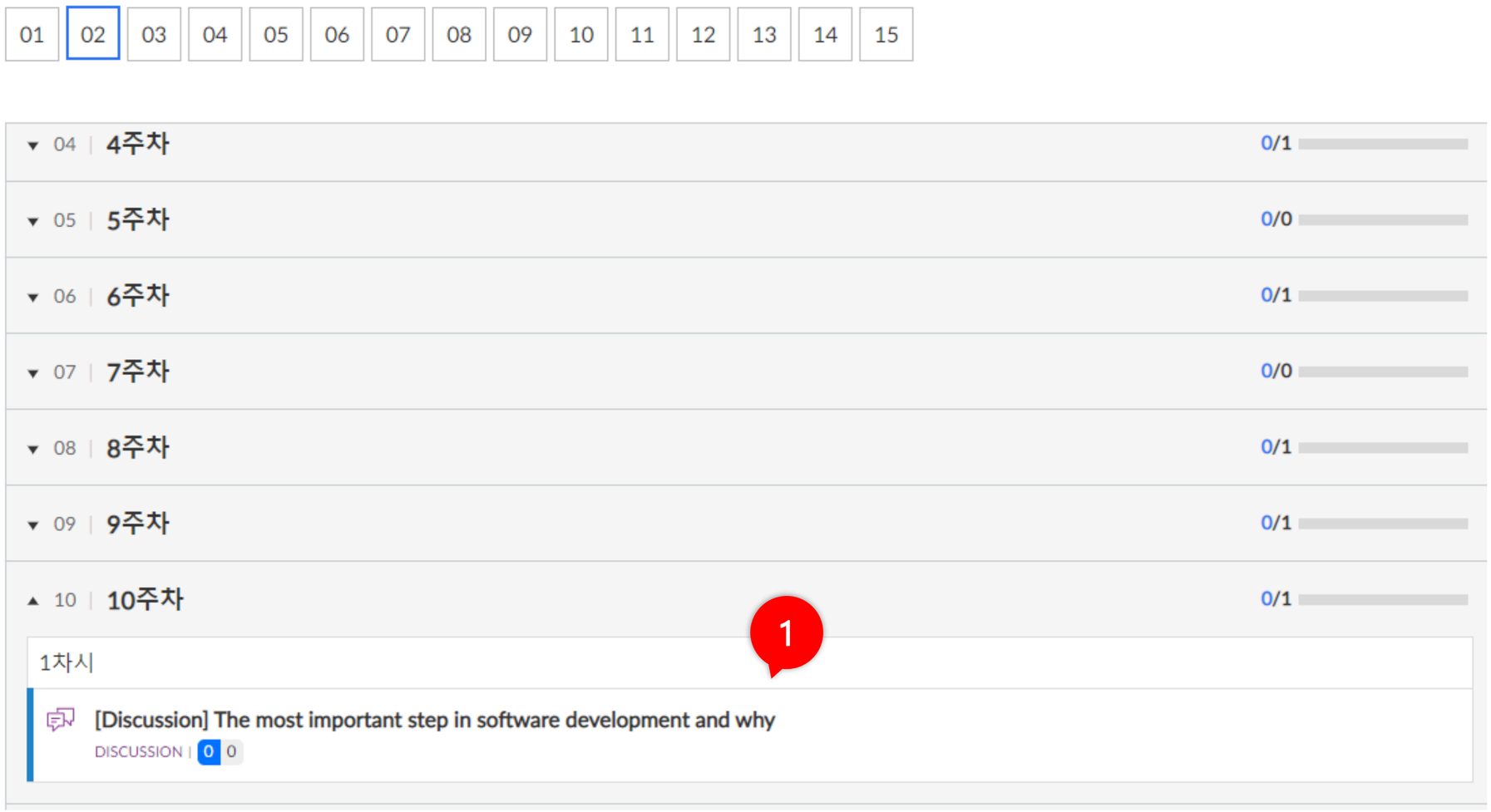
- On the right hand side, you will see whether the pool is solved (checked) and how long the pool has elapsed.

④ Submit Quiz

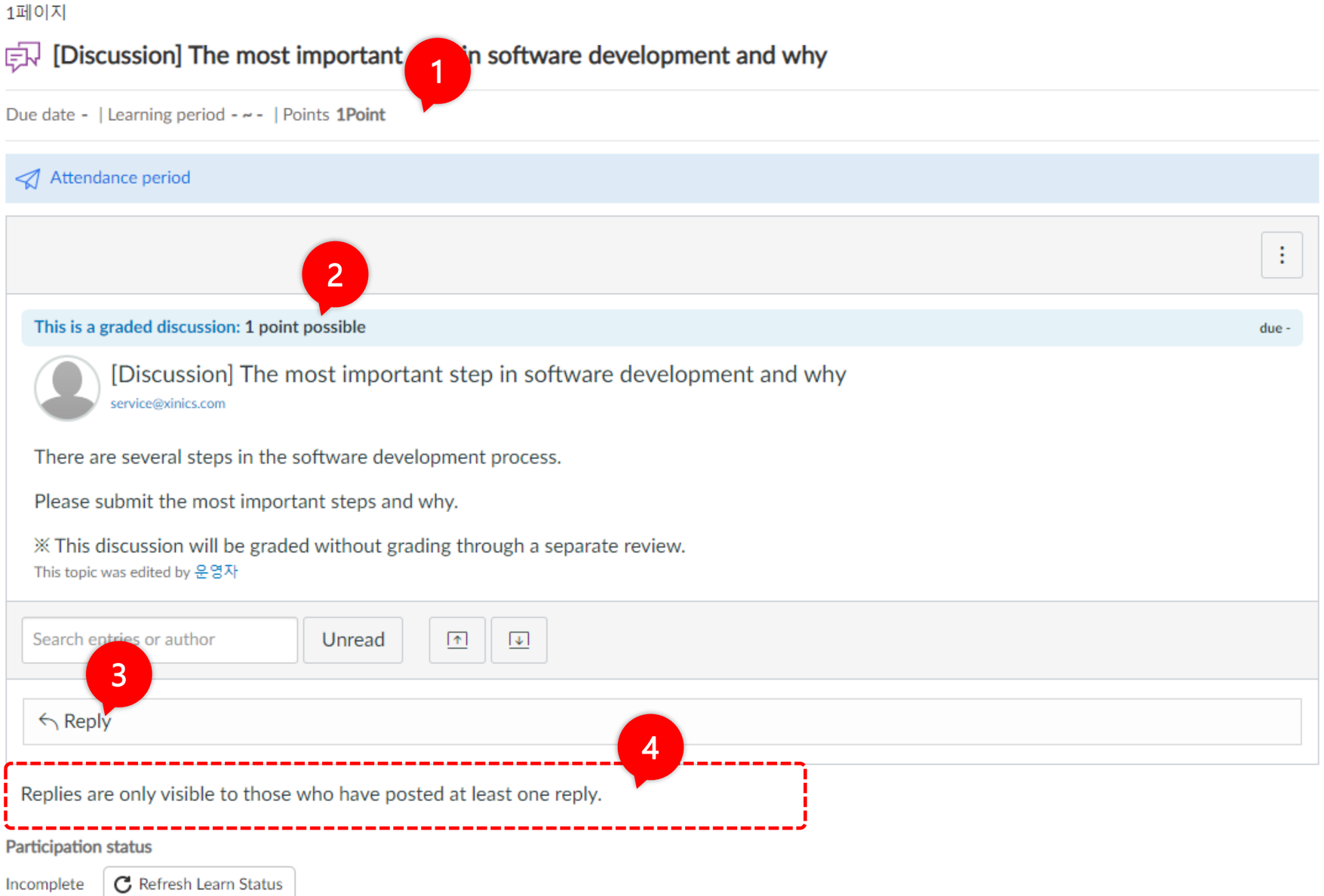
- When you have finished solving the quiz, you must click Submit Quiz to complete the quiz.

5-12 participation in a discussion

① From the Lecture Contents menu, click the list of Discussion you want to take.



5-12 participation in a discussion



① To check the requirements and explanations for the discussion

② Scoring Target Discussion

- If the discussion is to be scored, additional information is displayed at the top.
- Additional information such as scoring, scoring, and deadlines are displayed.

③ Join the discussion

- Participate in the discussion through the "Reply" section at the bottom.

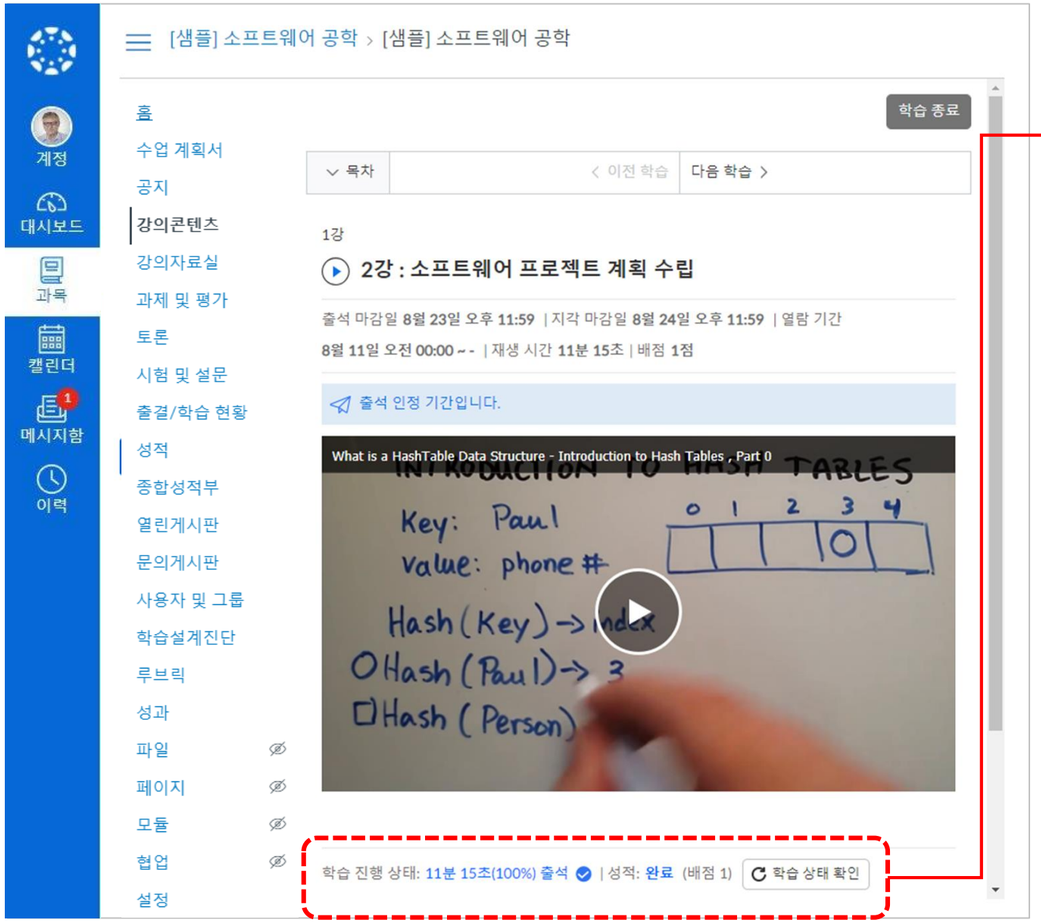
④ "Replies are only visible to those who have posted at least one reply"

- If you need to create a comment so that you can view other discussion comments, you will see other comments after you write them.

5-13 Progress check and completion status display for each learning material type

Completion Processing Criteria by Type

- Here's a summary of how to check attendance and completion of learning by various learning elements in the course content.



Video	Start Date · Due Date · Late Submission Deadline · End Date Attendance | Being late | absent Completed learning when viewing more than 95% of video playback time. (Attendance rates may vary by University)
Assignment Quiz Discussion	Start Date · Due Date · End Date Attendance | Being late | absent Assignment: Submit to complete learning Quiz, Discussion: Submit quizzes or complete discussion comments
PDF, SocialMedia, Web Link, Files	Start Date · Due Date · End Date Attendance | Attendance | absent PDF/SocialMedia/Web Link: Visit the page to complete File: Download and complete learning

Learning **X**

6. video class

6-1. Notify me when video class creation is complete (reserved)
6-2. Check scheduled video lecture schedules
6-3. Participate in video lectures via mobile push notification
6-4. Participate in video lectures through the [Lecture Contents]

6-1 Notify me when video class creation is complete (reserved)

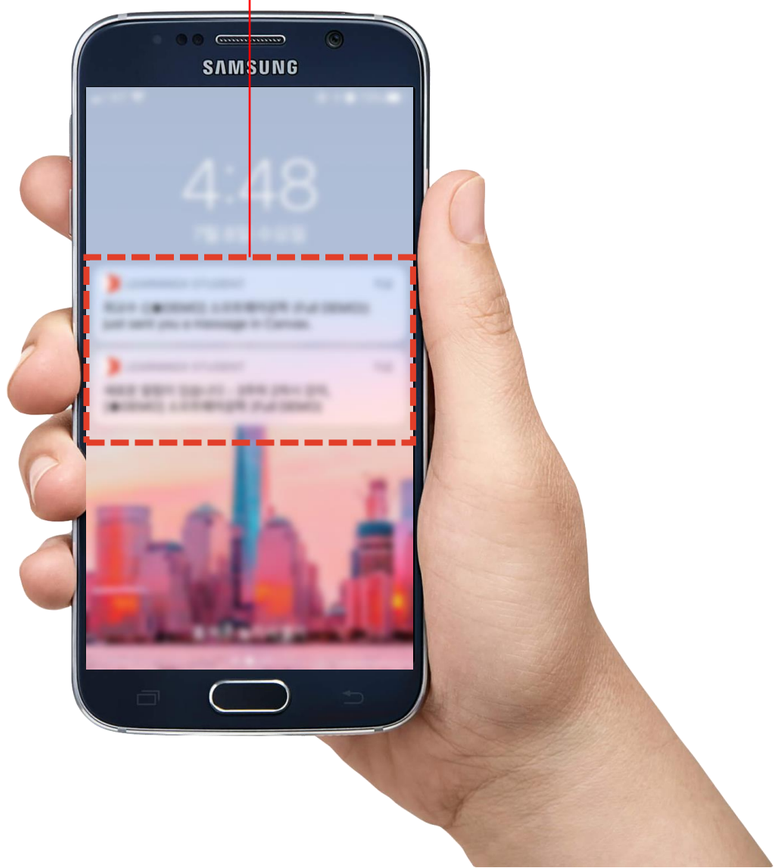
① If you create a video lecture, you can receive push notifications through your smartphone.

② You can participate in video lectures through the Lecture Contents menu or directly through Zoom's personal links.

[Software Engineering 01 Division] Created on Week 3 2 of Week 2.

Created on Week 3 2 of Week 2.
Use the link below to participate in a video lecture.

- Participate through the lecture content menu
  : https://canvas-alpha.xinics.kr/courses/6921/external_tools/130
- Run Zoom Right to Participate
  : https://xinics.zoom.us/j/94073718526?pwd=OEVZMWJKRjYzMHRUUHc5Uyt4RllRdz09



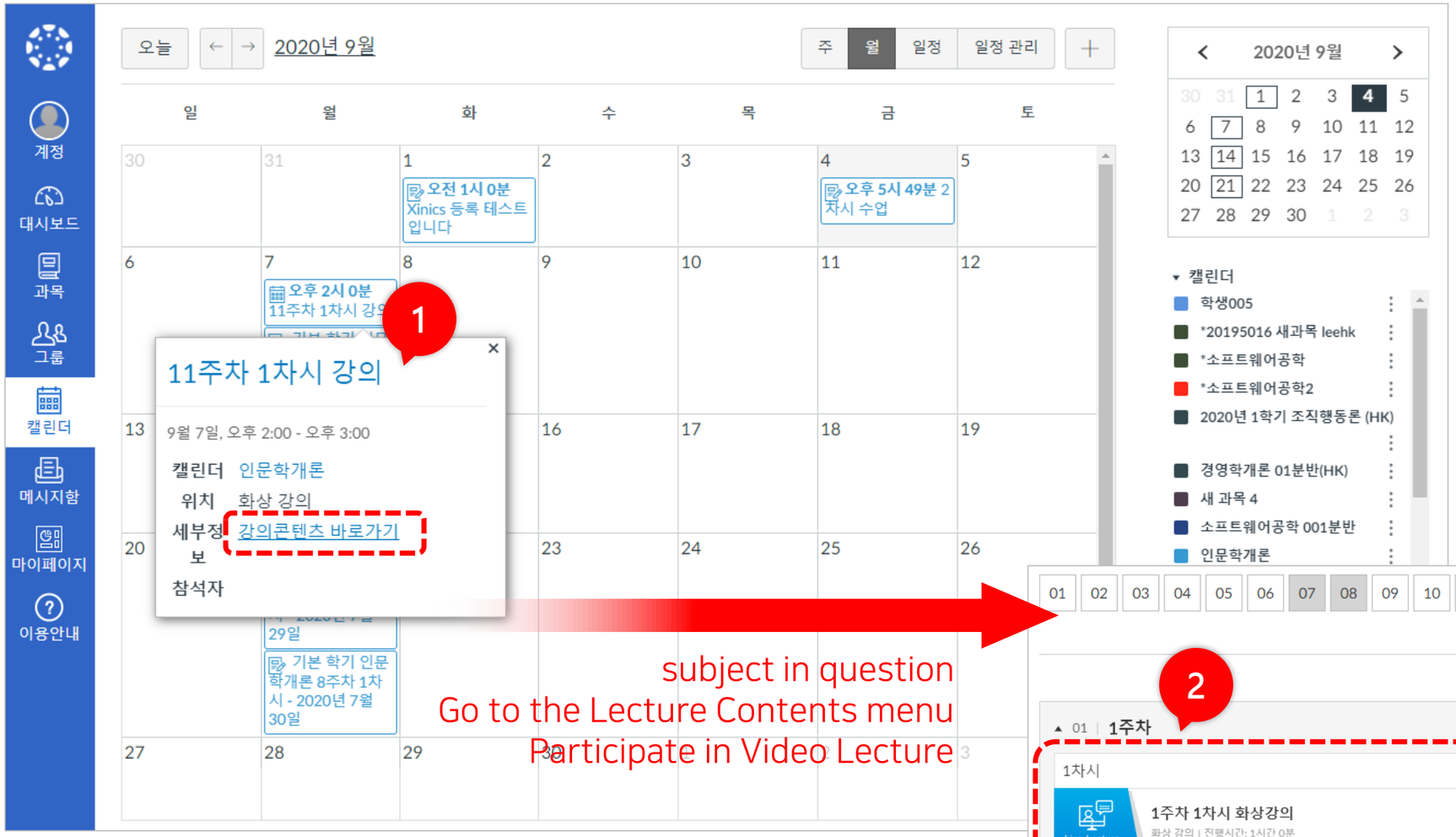
※ About the link 'Run Zoom right away and participate'

- The 'Run Zoom Directly to Participate' link is created as a personalized link that combines meeting passwords and is encrypted for security purposes.
- This link contains information for each student to check attendance. Therefore, if you share the link you received in the message with other students, your attendance at the video lecture may not reflect your attendance, so please be careful not to share the link.

6-2 Check scheduled video lecture schedules

① You can view scheduled video lecture schedules in your calendar by subject.

② You can find a list of scheduled video lectures in the 'Lecture Contents' menu in the subject where video lectures are conducted.

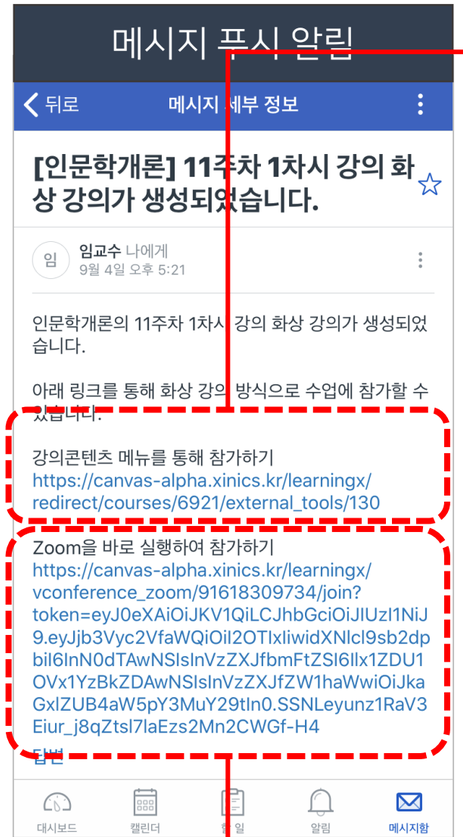


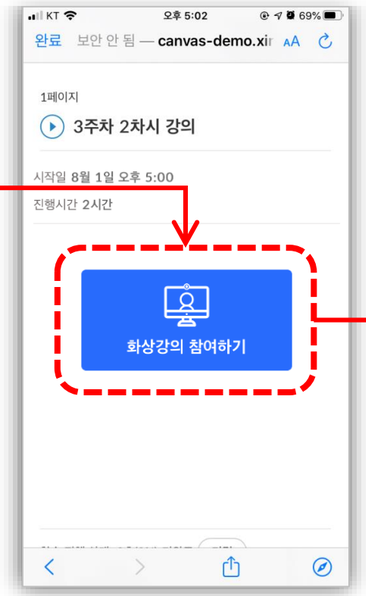
subject in question
Go to the Lecture Contents menu
Participate in Video Lecture

6-3 Participate in video lectures via mobile push notification

① When video lectures are initiated by the host, you are notified and can participate immediately.

When you click "Participate through the Lecture Contents Menu"





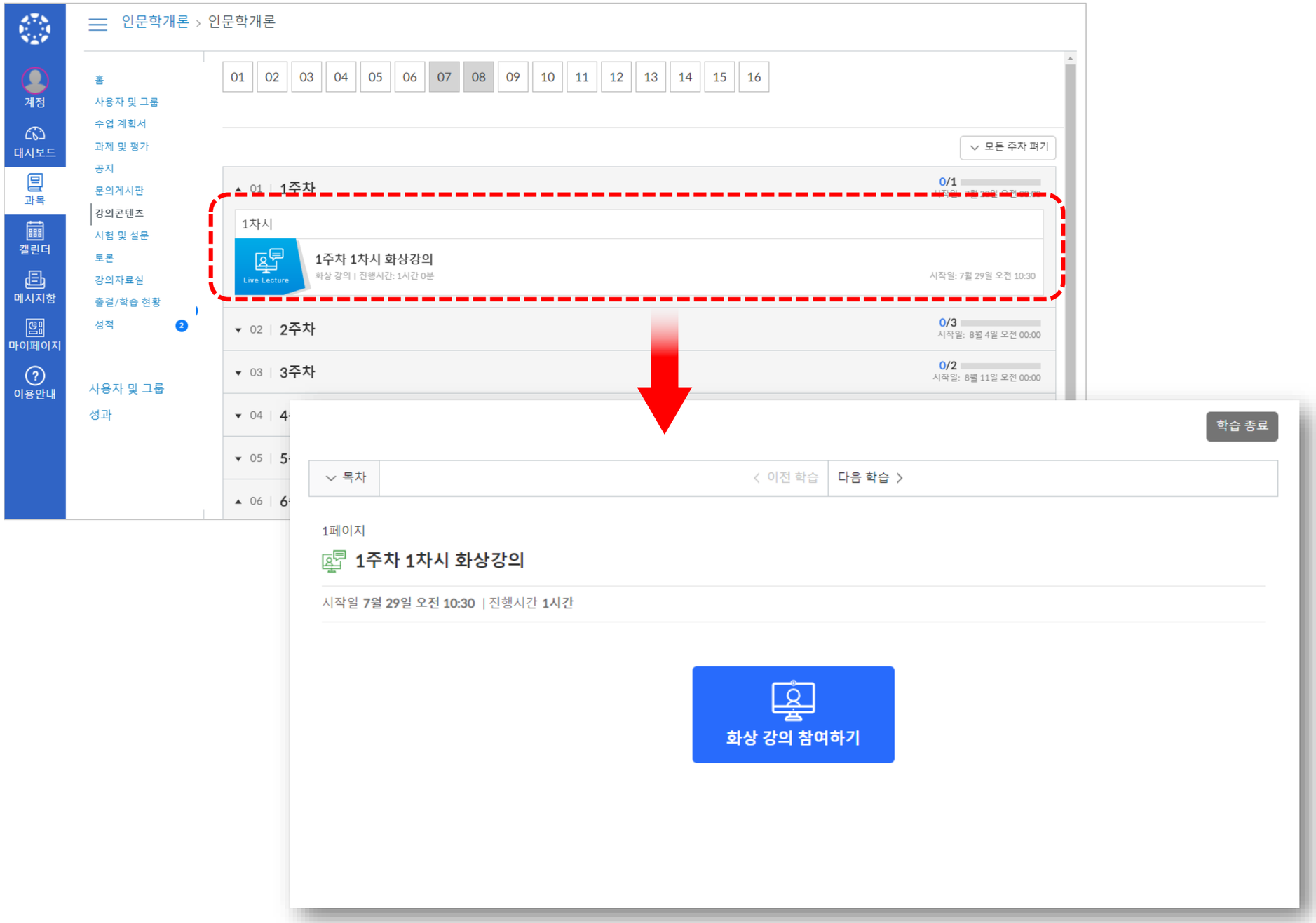
Zoom AutoPlay to Join Video Lecture

When you click "Run Zoom to Participate" right away,

※ About the link 'Run Zoom right away and participate'

- The 'Run Zoom Directly to Participate' link is created as a personalized link that combines meeting passwords and is encrypted for security purposes.
- This link contains information for each student to check attendance. Therefore, if you share the link you received in the message with other students, your attendance at the video lecture may not reflect your attendance, so please be careful not to share the link.

6-4 Participate in video lectures through the [Lecture Contents]



① From the 'Lecture Contents' menu in the subject where video lectures are conducted, select the items to participate in the scheduled video lectures.

② Select the items you want to participate in the video lecture and click the Join Video Class button.

③ Allow Zoom meetings to join Zoom client programs installed on your desktop to run.

Learning X

7. Menus by Learning Activity Type

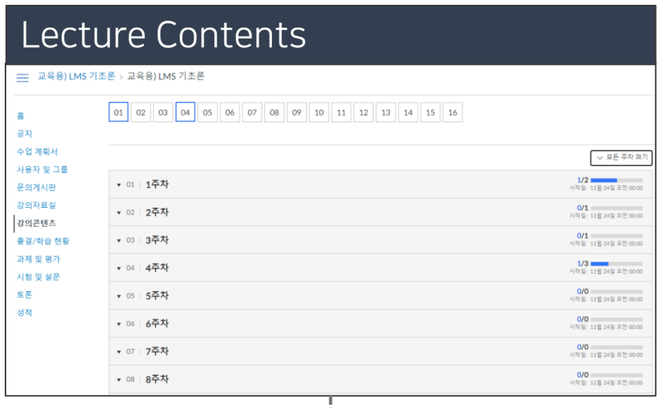
7-1. Menus by Learning Activity Type
7-2. Assignments
7-3. Quizzes
7-4. Discussions

7-1 Menus by Learning Activity Type

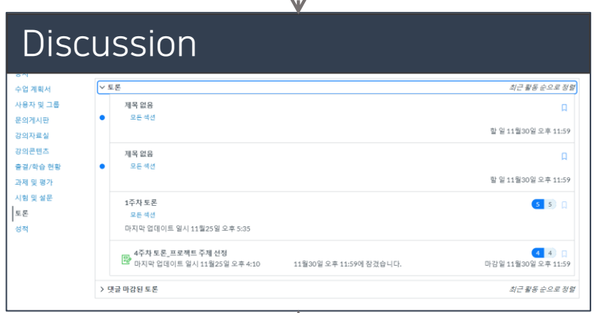
Learners can perform learning activities such as tasks/quizings/discussions registered in the Lecture Content menu. This learning activity is also displayed in the Tasks and Assessment [Quiz and Survey][Discussion] menu at the same time, so it can also be performed through menus for each type. However, the learning activities you have registered directly in the Tasks and Assessment [Quiz and Survey][Discussion] menu are not included in the Parking Study and will not be displayed in the Lecture Contents menu. The learner needs to understand the current status of the study activity for each subject and proceed with the study.

Learning Activities Included in Weekly Learning
▶ Learning from [Lecture Contents] menu

Example: Week 1 assignment,
as in the Week 4 of discussion, etc.
Learning Activities Included in week



The learning activities registered in the [Lecture Contents] menu are: You can also check the menu by type.

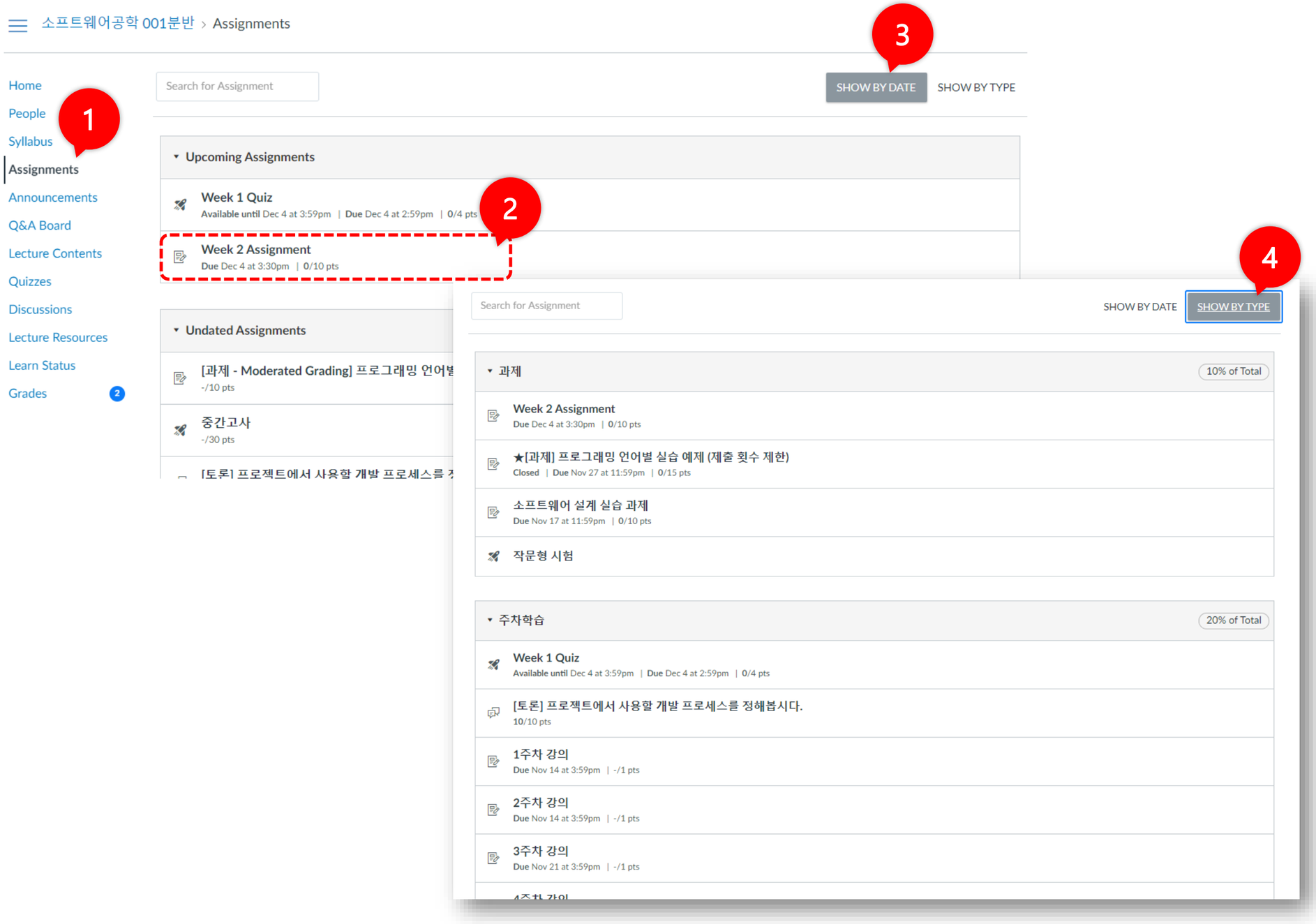


Learning activities not included in weekly learning
▶ Learning through menus by type of learning activity

Example: discussion before midterms,
such as tasks submitted before the end of the semester.
Learning activities not included in the parking period

Learning activities registered through each type of menu are not included in the weekly learning and are not displayed in the Lecture Contents menu

7-2 Assignments



① Assignments

- Summarize all learning elements, including assignments.

② View summary information

- Information such as task title, closure/use period, allocation and completion will be displayed.

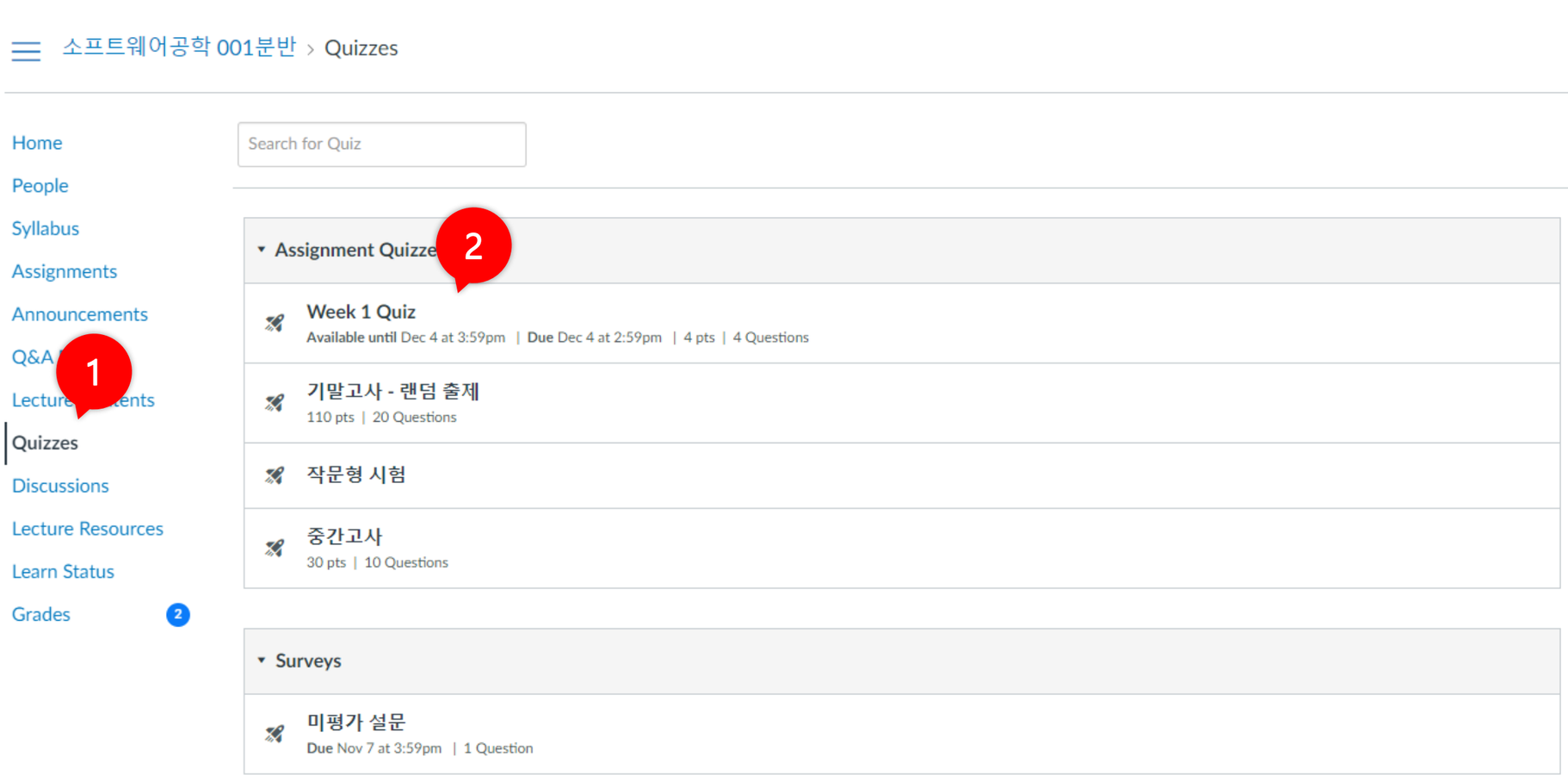
③ Show by date

- By default, tasks are grouped by date into Upcoming Assignmnets/Undated Assignments/Past Assignments.

④ Show by type

- You can switch to groups of different types.

7-3 Quizzes



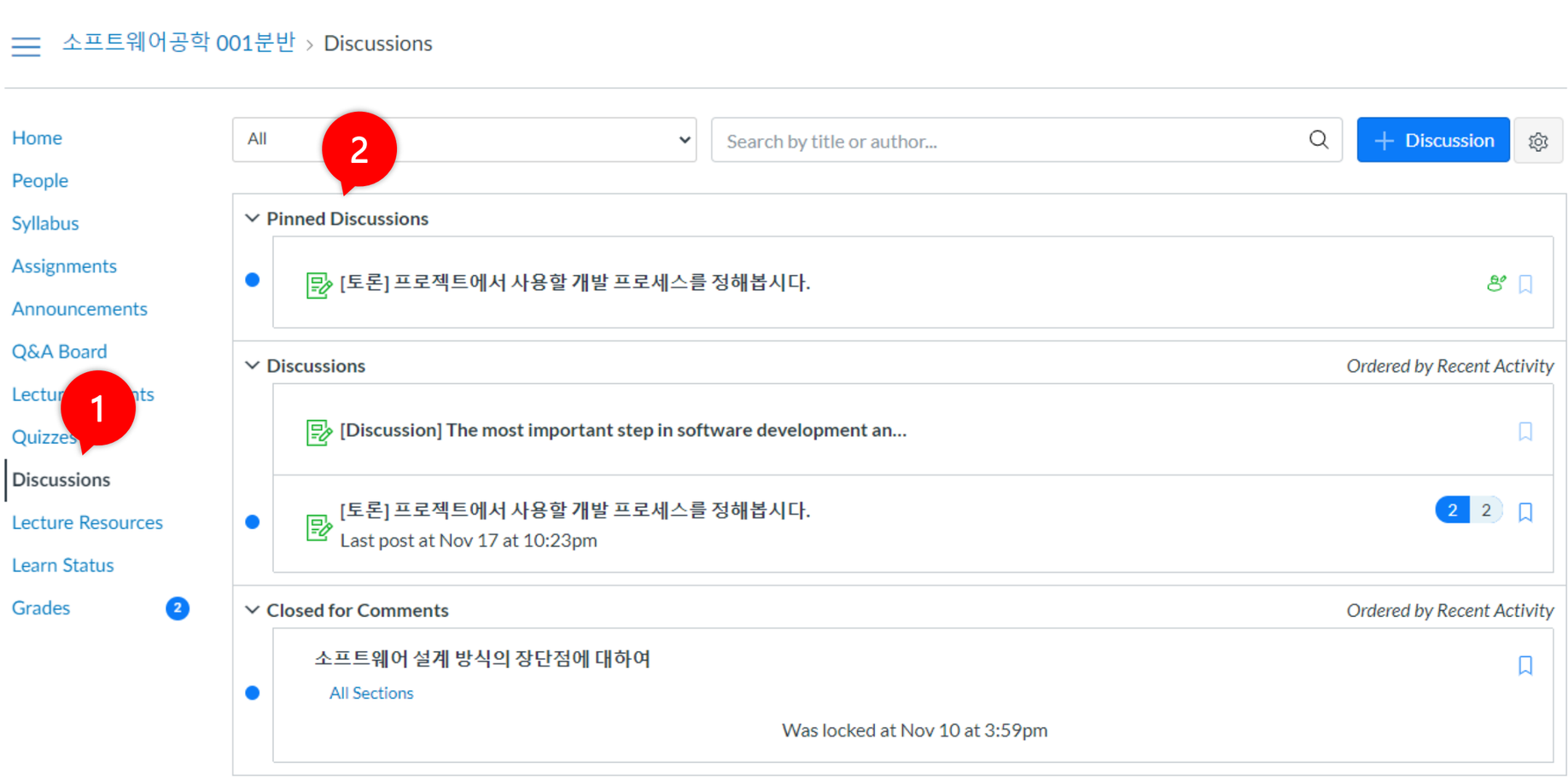
① Quizzes

- You can gather all the quizzes and surveys.
- All Park Learning Quiz/Surveys in the 'Lecture Contents' menu will also be displayed. Learning elements in Quizzes cannot be identified in the course content.

② Basic information

- Displays the name of each quiz, the available date of the quiz, the deadline for submitting the quiz, the allocation of quiz points, and the number of questions included in the quiz.

7-4 Discussions



① Discussions

- In the menu, you can find a combination of all the discussions you have added from the 'Lecture Contents' menu or from the 'Discussions' menu.

② Viewing the discussion list

- Discussions: This is a general discussion.
- Pinned Discussions: A pinned discussion is one that is fixed to mark at the top so that the professor can participate specifically.
- Closed for Comments: Either the professor arbitrarily shuts it down or it's past the end date.

Learning X

8. Learn Status

8-1. Learn Status
8-2. Learning status/Attendance status

8-1 Learn Status

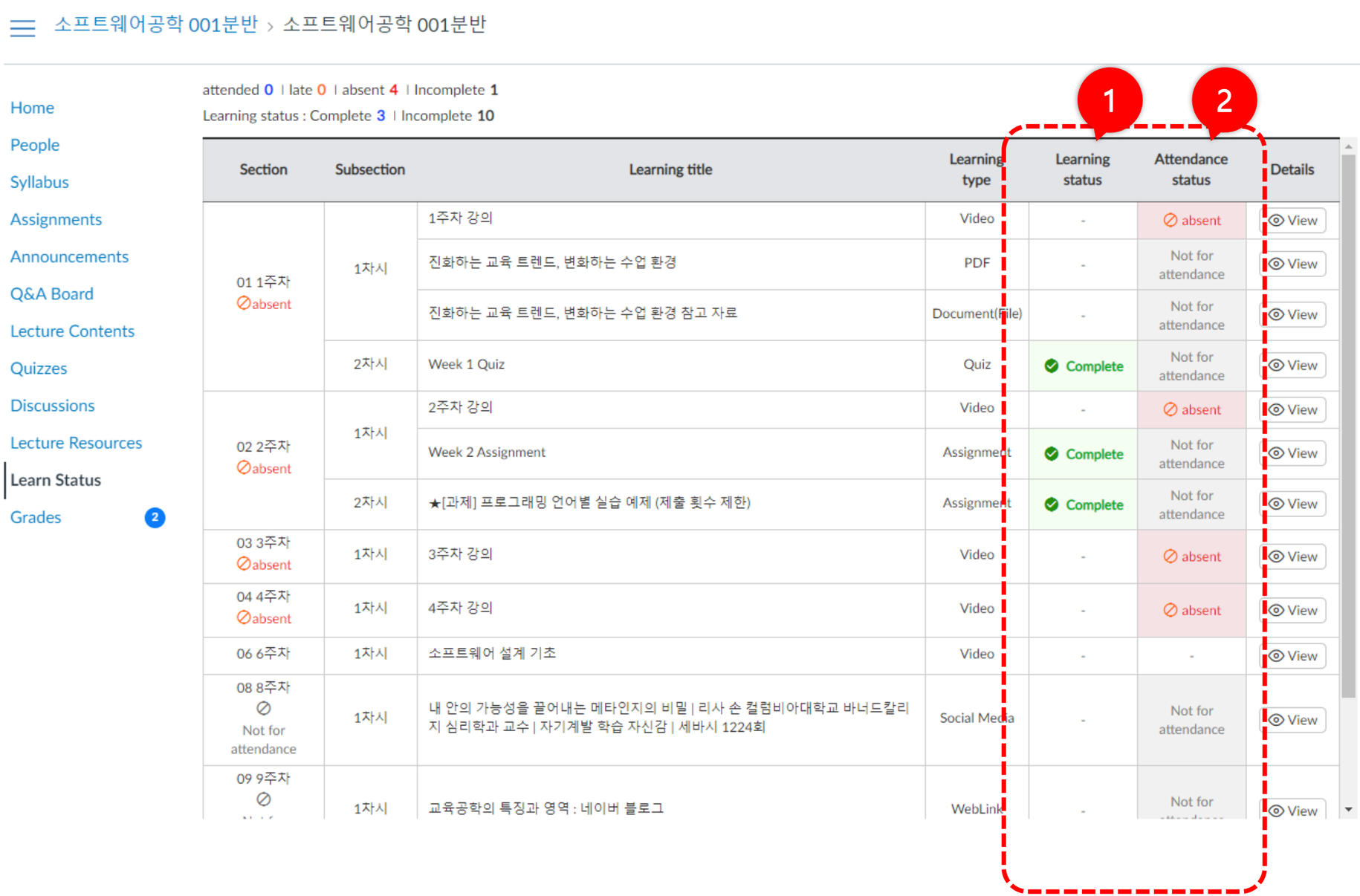
① Learn Status

- You can check the learning status and attendance status of the entire parking learning item provided by the 'Lecture Contents' menu in the [Learn Status] menu.

② Details

- Click 'View' for each item to get a detailed view of the history of your learning elements.

8-2 Learning status/Attendance status



① Learning status

- In the 'Learning Status' section of each learning element, you can check the status of the completed learning.
- Video : You must learn all the attendance rates before you can complete them.
  It is common to admit it when viewing more than 95% of the playback time, and policies may vary by University.
- Assignments/Quizzes/Discussions : You must submit or participate to complete it.
- PDF/file: You must download to complete it.
- Weblink/SocialMedia: Visit the appropriate learning page to complete.

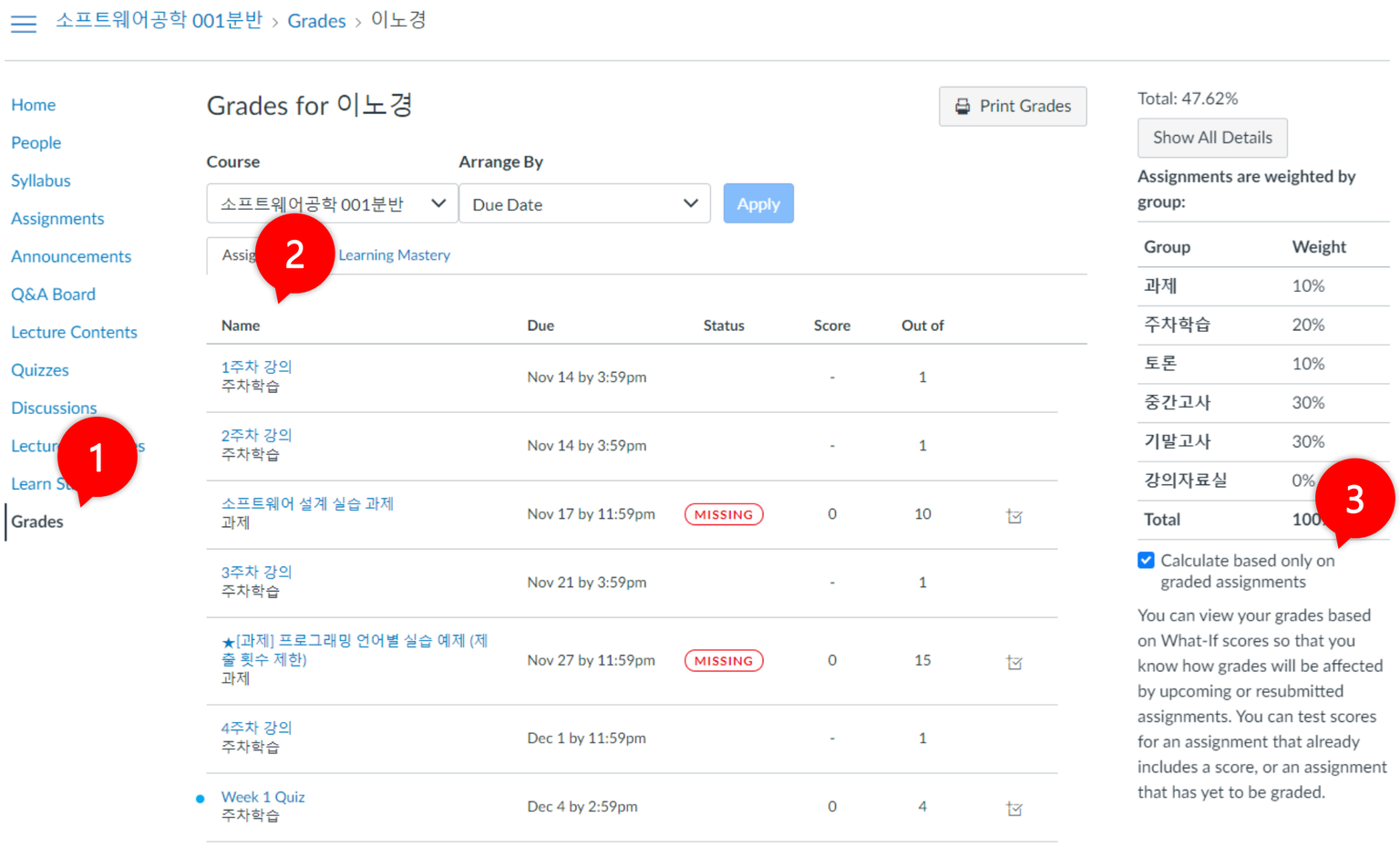
② Attendance status

- In the 'Learning Status' section of each learning element, you can check the status of the completed learning.
- You must learn all attendance rates within the admission period for the items that are eligible for attendance.
  It is common to admit it when viewing more than 95% of the playback time, and policies may vary by University.
- If you are eligible for attendance recognition, you will be marked as 'late' if you learn all of the post-end-of-life learning rates when you are allowed to be late and ' absent' at the end of the period without completing the within-permit study.
- If you are not eligible for attendance, it will be displayed as 'Not for attendance'.

Learning X

9. Grades

9-1 grade check



① Grades

- The score page displays your current score for all assignments and evaluation elements in the course. You can view the scores and feedback comments of the assignments and assessment items.

② View Item-Specific Information

- The name of the task, the deadline for the task, the score obtained, and the allocation of points. Shows whether feedback comments are available.

③ Calculate based only on graded assignments

- If all assessments have not been completed, you can check the results to determine based on only the evaluated items. (Includes items that are not included in the report.)

Learning X

10. Besides that,

10-1. Using the Mobile App
10-2. Setting language of Account

10-1 Using the Mobile App

① Mobile App Support Environment

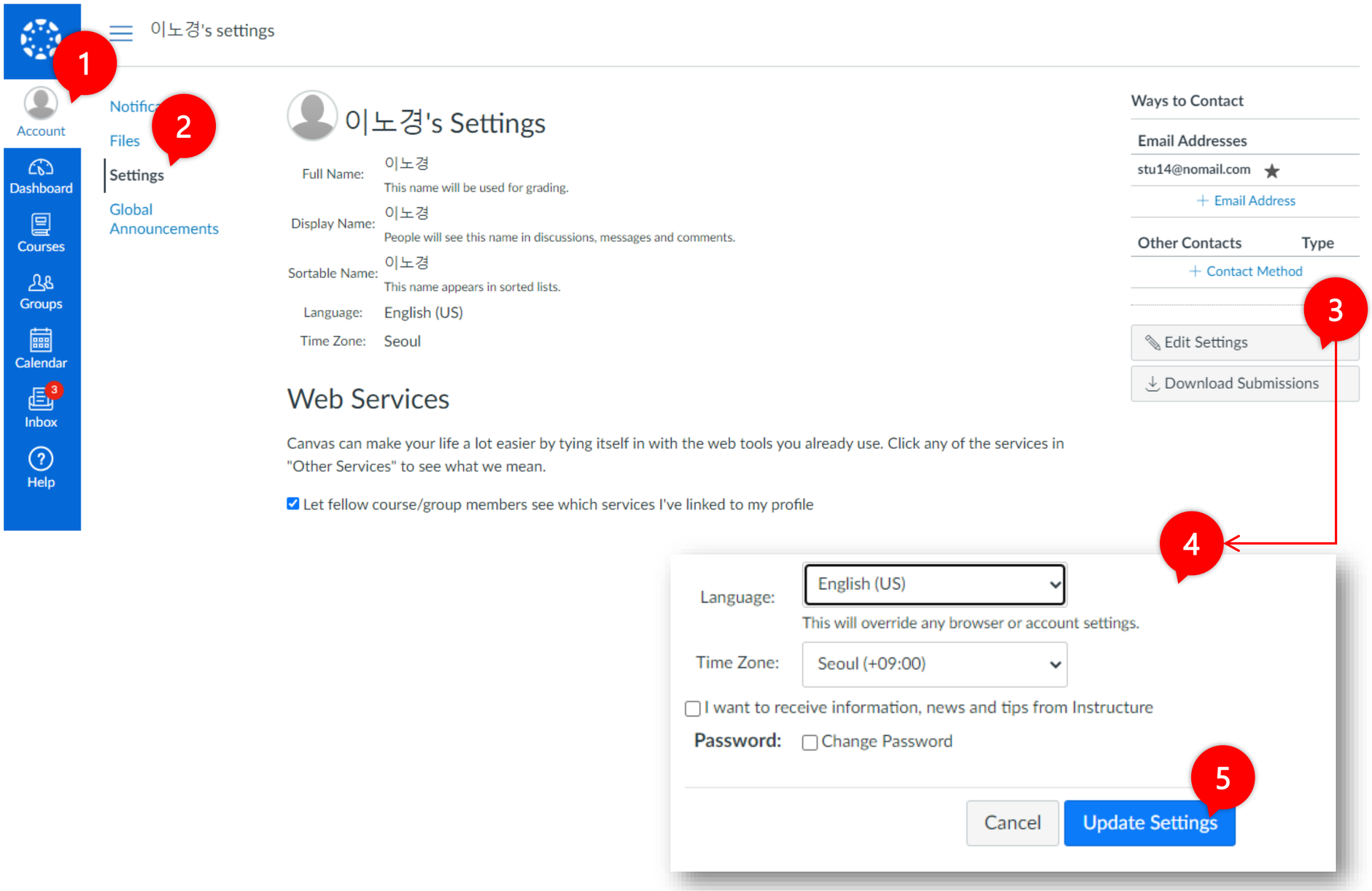
- LearningX Student App
  - iOS 10.0 or higher
  - Android 5.0 or higher

② How to install mobile apps

- Search and install 'LearningX Student' in the app store.

③ ※ For detailed instructions on mobile apps, please refer to the separate user guide for each OS.

10-2 Setting language of Account



① Go to Account.

② Go to Settings.

③ Select Edit Settings on the right.

④ Select the language you want from the Language item, and then update settings.

⑤ Click the [Update Settings].